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INTERNAL MEMORANDUM

Dear Colleagues

SCHEDULE OF DATES: PORTFOLIO COMMITTEE; MAYORAL COMMITTEE AND COUNCIL MEETINGS: MAY 2023

Reflected below please find the schedule of dates for the above-mentioned meetings as well as the closing dates for submission of items and monthly reports to Committee Services for inclusion in the relevant agendas:

MAY 2023

PORTFOLIO COMMITTEES	CLOSING DATE	DATE OF MEETING
COMMUNITY SERVICES AND HOUSING PORTFOLIO COMMITTEE	08 May 2023	15 May 2023 at 09:00
CORPORATE AND FINANCIAL SERVICES PORTFOLIO COMMITTEE	08 May 2023	15 May 2023 at 11:00
INFRASTRUCTURE SERVICES PORTFOLIO COMMITTEE	08 May 2023	15 May 2023 at 14:00
MAYORAL COMMITTEE	17 May 2023	24 May 2023 at 09:00
ORDINARY COUNCIL	24 May 2023	31 May 2023 at 10:00

Your cooperation with regard to the timeous submission of items and annexures thereto within the above-mentioned timeframes, is imperative for the efficient rendering of Committee Services to Council and will be highly appreciated.

A. VORSTER
MUNICIPAL MANAGER
03 MAY 2023