



+27 28 514 8500

info@swellenmun.co.za

swellenmun

www.swellenmun.co.za

+27 28 514 2694

49 Voortrek Street, Swellendam | P.O Box 20, Swellendam 6740

ATTENTION: Mr Muhammad Haaziq Fakier

Western Cape Government
Department of Local Government
Waldorf Building, 8th Floor, 80 St Georges Mall

CAPE TOWN

8001

Dear Project Manager

PROGRAMME NAME: EMERGENCY MUNICIPAL LOADSHEDDING RELIEF GRANT

REPORTING PERIOD: March 2024

REPORT NUMBER: 013/2024

PROJECT NAME(S): Swellendam – Supply and Delivery of Emergency Generators

SUMMARY OF APPROVED SCOPE OF WORK PER PROJECT

The scope of the project entails the procurement and installation of back-up generators for critical water and wastewater infrastructure in the municipalities. The following locations are relevant:

- Barrydale Water Treatment Works – 80kVA
- Barrydale Booster Pump into an internal network (Middle reservoir) – 80kVA
- Barrydale Booster Pump from Sewerage Sump to WWTW – 30kVA
- Buffeljagsrivier Booster Pump from Sewerage Sump to WWTW 30 kVA
- Buffeljagsrivier Water Treatment Works – 30kVA
- Suurbraak Booster Pump from source to WTW – 50kVA
- Swellendam Water Treatment Works – 80 kVA with trailer

PROCURED OR INSTALLED ASSET LOCATION(S)

The bidding prices were higher than estimated, hence the following location will receive installed generators:





- Barrydale Booster Pump from Sewerage Sump to WWTW – 30kVA (**upsized to 50 kVA**)
- Buffelsjagsrivier Water Treatment Works – 30kVA

The municipality adapted the procurement strategy to “**2 x 80 kVA with trailer,**” in order to rotate between the following locations:

- Barrydale Water Treatment Works – 80kVA
- Barrydale Booster Pump into an internal network (Middle reservoir) – 80kVA
- Buffeljagsrivier Booster Pump from Sewerage Sump to WWTW 30 kVA
- Suurbraak Booster Pump from source to WTW – 50kVA
- Swellendam Water Treatment Works – 80 kVA with trailer

The procurement of the generators is completed. The delivery of the two static generators were done to 23 Lind Street in June 2023. The “generator on trailer” generators were delivered to the SCM stores in Swellendam in August 2023.

The GPS coordinates and photographic evidence of corresponding asset will be provided after installation.

Site Name	Asset Name	GPS Location	Photograph
Barrydale Booster Pump from Sewerage Sump to WWTW – 50kVA	Barrydale WWTW Generator	-34.02862530075274, 20.43877472883627 (23 Lind Street – Stores)	
Buffelsjagsrivier Water Treatment Works – 30kVA	Buffeljagsrivier WTW Generator	-34.02862530075274, 20.43877472883627 (23 Lind Street)	
Various sites – as prioritised by Management (Generator on Trailer)	Swellendam Mobile Gen 001	-34.02862530075274, 20.43877472883627 (23 Lind Street)	
Various sites – as prioritised by Management (Generator on Trailer)	Swellendam Mobile Gen 002	-34.02862530075274, 20.43877472883627 (23 Lind Street)	

PROCURED ASSET INFORMATION

All relevant purchase orders, invoices, delivery notes & asset register number as annexures to be provided when the procurement of the generator were concluded.

Site Name	Purchase Order No.	Invoice No.	Delivery Note No.	Asset Register Number
Barrydale Booster Pump from Sewerage Sump to WWTW – 50kVA	115105	TAXINV-1000269	SI1000269	17307
Buffelsjagsrivier Water Treatment Works – 30kVA	115105	TAXINV-1000269	SI1000269	17307
Various sites – as prioritised by Management (Generator on Trailer) - 80 kVA	115105	TAXINV-1000278	SI 100299	17619
Various sites – as prioritised by Management (Generator on Trailer) - 80 kVA	115105	TAXINV-1000278	SI 100299	17622

OVERALL PROGRESS TO DATE

Tender - SMT 37/22/23_Supply and delivery of 3-phase silent diesel generators - was appointed to SA Professional Group of Companies on 18 April 2023. The purchase order was issued on 11 May 2023.

Delivery of the above-mentioned generators (4) were concluded.

Processes are being followed to get authorisation to utilize the surplus to procure backup power for the SCADA system. Progress will be reported as soon as the necessary approvals are obtained.

Note: Verbal Approval was granted to use the surplus money for the purchase of an inverter system for the infrastructure office, as stated by yourself that it is in line with the original TPA and that we might go ahead. The function as motivated to primarily keep the new SCADA computer running through loadshedding periods and to increase productivity of the department.

OVERALL EXPENDITURE TO DATE

Expenditure to date:

Amount Received: R1 360 000.00 (incl VAT)

Invoices Received to Date: R1 274 487.50 (incl VAT) - Paid

Planned Expenditure: R1 274 487.50 (incl VAT)
Surplus: R85 512.50 (incl VAT)

% Planned Expenditure to Date: 100%
% Actual Expenditure to Date on grant received: 94 %

PROGRAMME CHART AND CASHFLOW PROJECTIONS

Expenditure June 2023: R480 987.50 (incl VAT).
 Expenditure August 2023: R0.00
 Expenditure September 2023: R 0.00
 Expenditure October 2023: R793 500.00 (incl VAT)

From Account	334213	SWELLENDAM MUNICIPALITY LIVE - 0000002390560039		
Description	SA PROFESSIONAL GROU		Frequency	Adhoc
Beneficiary Code				
To Account	250655	SA PROFESSIONAL GROUP OF COMPA - 0000062457855439		
Description	SWD MUNICIPALITY		Mandate	
Date	2023/10/03		Amount	793 500.00
Transaction Number	26792		Transaction Status	S
Immediate Interbank Payment	No			

To View Payment Confirmation Details [click here](#).


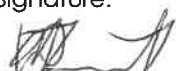
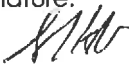
ANTICIPATED RISKS AND CHALLENGES

There was financial risk to the municipality, due to the commitment that is in place with the Service Provider. The order was already in process, before the close of the financial year, hence it could not be cancelled, nor suspended until a rollover process is approved.

MITIGATING ACTIONS

The Western Cape Provincial Treasury did in principle approve the rollover on 17 August 2023. The municipality to confirm the rollover approval in a budget adjustment process.

Municipality	Swellendam Municipality
The department responsible for the project	Infrastructure Services
Responsible person	Mr. Salman Herbst
Email address	s Herbst@swellendam.gov.za
Telephone number	028-5148552
The department responsible for reporting	Financial Services
Responsible person	Mr. Johan de Jager
Email address	jdejager@swellendam.gov.za
Telephone number	028-5148500

Document Control	Approved By	Reviewed By	Compiled By
Revision: Version 008	Name: J. Bester	Name: W. Treurnicht	Name: S. Herbst
Date: 03/04/2024	Signature: 	Signature: 	Signature: 

Yours Sincerely,

Signature of Municipal Manager

Date: 14 April 2024