

Annexure B



Swellendam Municipality

Adjusted Top Layer Service Delivery Budget Implementation Plan

2025/26

Working & Growing Together!





Swellendam Municipality Top Layer Service Delivery and Budget Implementation Plan 2025/26



-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL1	Office of the Municipal Manager	Compile the Risk Based Audit Plan (RBAP) and submit to the Audit Committee by 30 June	RBAP submitted to the Audit Committee by 30 June	To promote good governance and community participation	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	1	Number	1	0	0	0	1
TL2	Office of the Municipal Manager	90% of the RBAP for 2025/26 implemented by 30 June {(Number of audits and tasks completed for the period /Number of audits and tasks identified in the RBAP) x 100}	% of the RBAP implemented by 30 June	To promote good governance and community participation	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	94,00 88 %	Percentage	90	15	40	60	90
TL3	Office of the Municipal Manager	Compile and submit the 3 rd review of the final IDP for the 2022/27 financial year to Council by 31 May	Final IDP compiled and submitted to Council	To promote good governance and community participation	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	1	Number	1	0	0	0	1
TL4	Office of the Municipal Manager	Submit the draft Annual Report for 2024/25 in terms of the MFMA to Council by 31 January	Draft report submitted to Council by 31 January	To promote good governance and community participation	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	1	Number	1	0	0	1	0



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL5	Office of the Municipal Manager	Approve the Annual Report in terms of MFMA within two months after submission of draft	Annual Report approval within 2 months of draft submission	To promote good governance and community participation	Good Governance and Public Participation	Good Governance and Public Participation	Whole Municipal Area: All	1	Number	1	0	0	1	0
TL6	Office of the Municipal Manager	Complete the annual risk assessment and submit to the Audit Committee by 30 June	Completed risk assessment submitted to the Audit Committee	To promote good governance and community participation	Municipal Transformation and Institutional Development	Institutional development and transformation	Whole Municipal Area: All	1	Number	1	0	0	0	1
TL7	Financial Services	Number of residential properties that receive piped water that is connected to the municipal water infrastructure network as at 30 June	Number of residential properties which are billed for water or have pre-paid meters as at 30 June	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	6 970 6425	Number	7 000 6429	0	7 000 6429	0	7 000 6429
TL8	Financial Services	Number of residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical metering and excluding Eskom areas) as at 30 June	Number of residential properties which are billed for electricity or have pre-paid meters (Excluding Eskom areas) as at 30 June	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	7 545 6812	Number	6 5987 600	0	6 5987 600	0	6 5987 600
TL9	Financial Services	Number of residential properties connected which have access to a sewerage network or septic tank irrespective of the number of water closets (toilets) as at 30 June	Number of residential properties which are billed for sewerage as at 30 June	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	6 751 6575	Number	6 56080 0	0	6 560800	0	6 56080 0



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL10	Financial Services	Number of residential properties for which refuse is removed once per week as at 30 June	Number of residential properties which are billed for refuse removal as at 30 June	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	6-5557 101	Number	6-2007 100	0	6-2007 100	0	6-2007 100
TL11	Financial Services	Provide free basic water services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic water services	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	2 228- 742	Number	2 291800	0	2 291800	0	2 291800
TL12	Financial Services	Spend 90% percentage of the municipality's capital budget actually by 30 June {(Amount actually spent on capital projects/ Amount budgeted for capital projects) x100}	% of capital budget spent by 30 June	To enhance access to basic services and address maintenance backlogs	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	70,0079 %	Percentage	90	0	20	40	90



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL13	Financial Services	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June {(Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue – Operating Conditional Grant} x 100	Debt to revenue as at 30 June	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	7.9 66.21 %	Percentage	25.30	0	0	0	25.30
TL14	Financial Services	Financial viability measured in terms of the outstanding service debtors as at 30 June {(Total outstanding service debtors/ revenue received for services) x 100}	Service debtors to revenue as at 30 June	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	9.0 317.89%	Percentage	18	0	0	0	18
TL15	Financial Services	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June {(Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortization, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Cost coverage as at 30 June	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	3.4 35.18%	Percentage	1.8	0	0	0	1.8



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL16	Financial Services	Achieve a debtors payment percentage of 95% by 30 June {(Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off) / Billed Revenue} x 100}	Debtors' payment percentage as at 30 June	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	97.10%	Percentage	95	95	95	95	95
TL17	Financial Services	Approve an action plan to address all the issues raised in the management letter of the Auditor-General two months after the Management Report was issued	Action plan approved by the MM	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	1	Number	1	0	0	1	0
TL18	Financial Services	Achieve an Unqualified Audit Opinion for the 2024/25 financial year	Unqualified Audit Opinion Achieved	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	1	Number	1	0	1	0	0
TL19	Financial Services	Submit annual financial budget by 31 May to Council	Submission of annual financial budget to Council by 31 May	To improve financial viability and management	Municipal Financial Viability and Management	Financial management	Whole Municipal Area: All	1	Number	1	0	0	0	1



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL20	Municipal Manager	The number of people from employment equity target groups employed in the three highest levels of management in compliance with the equity plan by 30 June	Number of people employed from equity target groups in the three highest levels of management	To create a capacitated, people-centered institution	Municipal Transformation and Institutional Development	Institutional development and transformation	Whole Municipal Area: All	0	Number	1	0	0	0	1
TL21	Municipal Manager	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June {(Actual amount spent on training/total personnel budget) x100}	% of the personnel budget spent on implementing the workplace skills plan	To create a capacitated, people-centered institution	Municipal Transformation and Institutional Development	Institutional development and transformation	Whole Municipal Area: All	0,159%	Percentage	0.50%	0	0	0	0.5018%
TL22	Municipal Manager	Limit quarterly vacancy rate to less than 10% of funded posts (Number of funded posts vacant / Number of funded posts) x100}	% quarterly vacancy rate	To create a capacitated, people-centered institution	Municipal Transformation and Institutional Development	Institutional development and transformation	Whole Municipal Area: All	10,00%	Percentage	10	10	10	10	10
TL23	Municipal Manager	Create temporary work opportunities in terms of EPWP by 30 June	Number of temporary work opportunities created	To enhance economic development with focus on both first and second economies	Local Economic Development	Economic development	Whole Municipal Area: All	292253	Number	210135	45	55	7535	055
TL24	Infrastructure Services	Review the Spatial Development Framework and submit to Council for consideration by 31 May	SDF review and submitted to Council for consideration	To develop integrated and sustainable settlements with the view to correct spatial imbalances	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	1	Number	1	0	0	0	1



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL25	Infrastructure Services	Spend 90% of the roads and stormwater maintenance (excluding general vehicles-streets) budget by 30 June {(Actual expenditure on maintenance divided by the total approved maintenance budget) x100}	% of the maintenance budget spent	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	90,00 93,31%	Percentage	90	10	30	60	90
TL26	Infrastructure Services	Spend 90% of the electricity maintenance (excluding general vehicles-electricity) budget by 30 June {(Actual expenditure on maintenance divided by the total approved maintenance budget) x100}	% of the maintenance budget spent on the electricity maintenance vote	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	94,00 85,66%	Percentage	90	10	30	60	90
TL27	Infrastructure Services	Spend 90% of the waste water maintenance (excluding general vehicles-sewerage network & general vehicles sewerage administration) budget by 30 June {(Actual expenditure on maintenance divided by the total approved maintenance budget) x100}	% of the maintenance budget spent on the waste water maintenance vote	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	34,00 82,78%	Percentage	90	10	30	60	90
TL28	Infrastructure Services	Spend 90% of the water maintenance (excluding general vehicles-water purification, general vehicles-irrigation water & vehicle costs-water dams) budget by 30 June {(Actual expenditure on maintenance divided	% of the maintenance budget spent on the water maintenance votes	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	74,00 103,55%	Percentage	90	10	30	60	90



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
		by the total approved maintenance budget												
TL29	Infrastructure Services	Spend 95% of the MIG funding allocated for completion of projects by 30 June {(Actual expenditure on MIG funding received divided by the total MIG funding received) x100}	% of MIG funding received spent	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	100.00 98.72%	Percentage	95	0	40	60	95
TL30	Infrastructure Services	Achieve 95% microbiological quality level achieved for water as per SANS 241 as at 30 June	% microbiological water quality level achieved as per SANS 241 criteria for the 2025/26 financial year	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	93.00 96.70%	Percentage	95	95	95	95	95
TL31	Community Services	Review the Disaster Management Plan and submit to Council by 31 May	Disaster Management Plan reviewed and submitted to Council	To create a safe and healthy living environment	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	1	Number	1	0	0	0	1
TL32	Community Services	Review the Human Settlements Pipeline and submit to Council by 30 June	Human Settlements Plan reviewed and submitted to Council	To develop integrated and sustainable settlements with the view to correct spatial imbalances	Good Governance and Public Participation	Good governance and public participation	Whole Municipal Area: All	0 1	Number	1	0	0	0	1



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL33	Infrastructure Services	Limit unaccounted for water to less than 25% by 30 June {(Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold) / Number of Kiloliters Water Purchased or Purified x 100}	% unaccounted for water by 30 June 2024	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	29,1036 39%	Percentage	25	0	25	0	25
TL34	Infrastructure Services	Limit unaccounted for electricity to less than 12% by 30 June {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold) / Number of Electricity Units Purchased and/or Generated) x100}	% unaccounted for electricity by 30 June	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	9,089.38 %	Percentage	12	0	12	0	12
TL35	Financial Services	Provide free basic electricity services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic electricity services	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	22282 742	Number	22912 800	0	22912 800	0	22912 800
TL36	Financial Services	Provide free basic sanitation services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic sanitation services	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	22282 742	Number	22912 800	0	22912 800	0	22912 800
TL37	Financial Services	Provide free basic refuse removal services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic refuse removal services	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	22282 742	Number	22912 800	0	22912 800	0	22912 800



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-Ref	Directorate	KPI Name [R]	Unit of Measurement	Strategic Objective	National KPA	Municipal KPA	Ward	Baseline	Target Type	Annual Target	Q1	Q2	Q3	Q4
TL38	Infrastructure Services	Provide 10 000 kl free basic water to informal settlements as at 30 June	Kiloliter water provided to informal settlements	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	New-KPI5 481,1	Number	10 000	2 500	2 500 5 000	2 500 5 000	2 500 5 000
TL39	Community Services	Provide free basic sanitation facilities/ Toilets to informal settlements as at 30 June	Number of water connections provided to informal settlements	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	New-KPI255	Number	255	0	255	0	255
TL40	Community Services	Provide free refuse removal services/ skips to informal settlements as at 30 June	Number of skips provided to the informal settlements skips	To enhance access to basic services and address maintenance backlogs	Basic Service Delivery	Basic service delivery	Whole Municipal Area: All	New-KPI3	Number	3	3	3	3	3

WC034 Swellendam - Supporting Table SB12 Consolidated Adjustments Budget - monthly revenue and expenditure (municipal vote) - 26/02/2026

Description	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue by Vote																
Vote 1 - MUNICIPAL MANAGER		18 312	(2 394)	(2 335)	(4 065)	(1 760)	4 856	(590)	1 301	1 443	1 520	1 451	3 278	21 016	19 231	19 337
Vote 2 - FINANCIAL SERVICES		11 088	7 020	6 996	8 736	7 118	7 000	4 950	6 232	6 695	6 595	6 595	10 747	89 772	92 797	99 353
Vote 3 - INFRASTRUCTURE & PLANNING SERVICES		19 818	23 719	21 081	23 146	22 912	21 952	20 916	21 767	25 860	28 736	28 161	49 130	307 199	289 087	286 544
Vote 4 - COMMUNITY SERVICES		3 901	14 577	25 360	16 479	11 282	20 215	16 004	3 898	25 057	17 455	17 993	38 557	210 780	179 677	132 123
Total Revenue by Vote		53 119	42 922	51 101	44 296	39 552	54 022	41 280	33 198	59 055	54 307	54 201	101 713	628 767	580 792	537 356
Expenditure by Vote																
Vote 1 - MUNICIPAL MANAGER		2 176	2 414	2 740	2 800	2 654	4 199	3 436	3 145	4 800	3 873	3 325	18 313	53 875	48 367	51 003
Vote 2 - FINANCIAL SERVICES		2 658	4 561	3 398	3 550	4 324	6 568	3 041	3 212	3 867	3 198	3 138	7 706	49 222	47 892	50 391
Vote 3 - INFRASTRUCTURE & PLANNING SERVICES		5 203	21 130	24 717	21 510	16 409	23 642	15 016	17 792	20 357	19 215	18 751	51 842	255 583	260 320	274 711
Vote 4 - COMMUNITY SERVICES		4 120	15 839	29 877	16 654	12 855	25 716	15 923	10 790	26 473	19 028	18 598	39 409	235 282	214 737	169 988
Total Expenditure by Vote		14 157	43 945	60 732	44 514	36 242	60 124	37 415	34 940	55 498	45 313	43 812	117 270	593 962	571 315	546 094
Surplus/ (Deficit)		38 962	(1 023)	(9 631)	(218)	3 311	(6 102)	3 865	(1 742)	3 558	8 993	10 389	(15 557)	34 805	9 477	(8 738)

WC034 Swellendam - Supporting Table SB13 Consolidated Adjustments Budget - monthly revenue and expenditure (functional classification) - 26/02/2026

Description - Standard classification	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue - Functional																
Governance and administration		29 400	4 625	4 660	4 771	5 360	11 856	4 360	7 533	8 138	8 115	8 046	14 026	110 892	112 530	119 191
Executive and council		18 124	(2 442)	(2 464)	(4 156)	(1 902)	4 680	(780)	1 139	1 139	1 139	1 139	2 400	18 016	19 336	19 426
Finance and administration		11 276	7 068	7 125	8 927	7 263	7 176	5 140	6 394	6 999	6 976	6 907	11 626	92 876	93 193	99 765
Community and public safety		1 677	12 266	23 091	14 213	9 104	17 917	13 550	1 605	22 951	15 349	15 887	36 116	183 727	149 538	99 469
Community and social services		491	467	503	512	382	670	417	430	427	427	427	819	5 972	6 474	6 423
Sport and recreation		31	78	69	856	82	1 935	780	63	768	250	789	(456)	5 244	2 291	931
Public safety		1 155	1 256	15 864	862	1 286	15 312	1 474	1 112	8 197	1 112	1 112	8 165	56 906	61 502	61 704
Housing		–	10 466	6 655	11 983	7 354	–	10 879	–	13 560	13 560	13 560	27 589	115 604	79 271	30 411
Economic and environmental services		217	540	1 589	2 510	2 231	936	208	763	878	942	942	1 484	13 239	5 126	7 766
Planning and development		213	540	287	304	190	238	208	183	298	362	362	427	3 611	2 540	2 664
Road transport		4	–	1 302	2 206	2 041	698	–	580	580	580	580	1 058	9 628	2 586	5 102
Trading services		21 824	25 484	21 755	22 799	22 853	23 311	23 161	23 295	27 086	29 898	29 323	50 084	320 874	313 573	310 903
Energy sources		13 344	13 362	13 262	13 852	14 174	12 363	11 458	13 161	17 470	17 522	17 522	22 144	179 634	173 008	184 899
Water management		3 249	4 693	3 159	3 535	3 317	5 136	3 877	4 693	4 175	6 935	6 360	21 674	70 805	71 100	51 836
Waste water management		3 008	5 124	3 071	3 149	3 187	3 516	5 372	3 150	3 150	3 150	3 150	3 639	42 666	39 851	42 041
Waste management		2 223	2 305	2 263	2 263	2 174	2 295	2 454	2 291	2 291	2 291	2 291	2 626	27 769	29 613	32 127
Other		–	6	6	4	4	2	1	3	3	3	3	3	35	26	27
Total Revenue - Functional		53 119	42 922	51 101	44 296	39 552	54 022	41 280	33 198	59 055	54 307	54 201	101 713	628 767	580 792	537 356
Expenditure - Functional																
Governance and administration		5 619	7 716	7 034	7 149	7 763	12 022	7 584	7 311	9 973	8 023	7 417	27 654	115 265	108 650	114 453
Executive and council		1 475	1 437	1 448	1 684	1 653	2 006	2 894	1 909	3 310	2 301	1 908	3 142	25 168	26 190	27 547
Finance and administration		4 048	6 183	5 469	5 330	5 977	9 567	4 447	5 224	6 487	5 545	5 332	24 456	88 065	80 833	85 189
Internal audit		96	96	116	134	133	449	244	177	177	177	177	56	2 033	1 628	1 717
Community and public safety		2 647	13 144	26 267	14 796	10 022	21 012	13 457	7 723	25 060	15 461	15 431	26 884	191 905	164 784	118 203
Community and social services		766	790	921	755	736	1 355	742	843	1 082	840	839	1 781	11 452	11 800	12 453
Sport and recreation		936	956	1 095	972	898	1 649	849	993	1 148	993	993	6 141	17 622	14 566	15 338
Public safety		808	795	17 412	948	812	17 757	815	890	14 858	889	861	(8 019)	48 825	55 890	56 578
Housing		137	10 602	6 839	12 121	7 576	250	11 051	4 997	7 973	12 739	12 739	26 981	114 005	82 528	33 833
Economic and environmental services		1 804	2 793	3 549	6 737	2 598	4 185	1 640	3 100	4 927	3 199	3 199	7 563	45 294	47 560	50 554
Planning and development		657	1 013	696	594	584	1 021	645	944	954	944	945	1 823	10 822	12 306	12 986
Road transport		1 147	1 780	2 853	6 143	2 014	3 164	995	2 156	3 972	2 255	2 255	5 740	34 472	35 254	37 568
Trading services		4 057	20 263	23 733	15 763	15 829	22 852	14 704	16 726	15 457	18 149	17 684	55 088	240 304	248 246	260 730
Energy sources		922	16 008	16 341	11 629	11 965	13 201	9 928	11 446	10 503	12 871	12 413	29 125	156 352	163 238	172 429
Water management		1 001	1 242	2 219	1 515	1 155	2 660	1 487	1 640	3 035	1 639	1 635	6 953	26 181	23 609	24 662
Waste water management		1 284	1 405	2 789	1 417	1 263	3 610	1 806	1 739	2 073	1 739	1 736	8 363	29 224	27 952	29 187
Waste management		850	1 608	2 384	1 203	1 446	3 381	1 482	1 900	(154)	1 900	1 900	10 647	28 547	33 447	34 451
Other		30	30	150	70	30	54	30	81	81	481	81	81	1 194	2 075	2 153
Total Expenditure - Functional		14 157	43 945	60 732	44 514	36 242	60 124	37 415	34 940	55 498	45 313	43 812	117 270	593 962	571 315	546 094
Surplus/ (Deficit) 1.		38 962	(1 023)	(9 631)	(218)	3 311	(6 102)	3 865	(1 742)	3 558	8 993	10 389	(15 557)	34 805	9 477	(8 738)

WC034 Swellendam - Supporting Table SB14 Consolidated Adjustments Budget - monthly revenue and expenditure - 26/02/2026

Description	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Revenue By Source																
Exchange Revenue																
Service charges - Electricity		12 992	12 701	12 699	12 431	13 136	11 984	11 030	12 761	12 761	12 761	12 761	13 712	151 727	164 740	172 267
Service charges - Water		2 029	2 151	2 380	2 540	2 680	2 761	3 286	2 044	2 044	2 044	2 044	2 044	28 047	29 241	31 142
Service charges - Waste Water Management		2 004	2 034	1 903	2 043	2 111	2 440	4 247	2 049	2 049	2 049	2 049	2 038	27 016	26 120	27 556
Service charges - Waste Management		1 492	1 496	1 506	1 501	1 425	1 532	1 665	1 534	1 534	1 534	1 534	1 387	18 140	19 634	21 303
Sale of Goods and Rendering of Services		295	10 711	6 833	7 096	7 590	286	11 156	216	12 737	12 738	12 738	26 679	109 076	82 651	33 943
Agency services		200	260	309	(24)	235	166	520	253	253	253	253	180	2 859	2 991	3 125
Interest earned from Receivables		128	144	146	150	108	122	222	117	117	117	117	89	1 577	2 160	2 296
Interest earned from Current and Non Current Assets		1 502	1 292	1 328	1 315	1 462	1 331	874	1 268	1 268	1 268	1 268	1 825	16 000	13 000	13 000
Dividends		–	–	–	–	–	–	–	–	–	–	–	2	2	2	2
Rental from Fixed Assets		236	50	65	88	55	40	54	30	21	30	30	30	728	862	901
Licence and permits		123	114	170	130	122	92	131	104	104	104	104	104	1 400	1 530	1 599
Operational Revenue		18	3 585	449	221	114	55	32	108	108	108	108	109	5 015	1 518	1 541
Non-Exchange Revenue																
Property rates		9 119	5 236	5 220	5 233	5 224	5 242	5 214	4 666	4 666	4 666	4 666	6 780	65 931	71 774	77 875
Surcharges and Taxes		127	126	128	128	127	130	137	129	129	129	129	129	1 548	1 443	1 443
Fines, penalties and forfeits		831	892	15 409	757	943	15 054	824	764	7 849	764	764	7 849	52 699	57 082	57 085
Transfer and subsidies - Operational		21 176	678	816	1 750	921	8 808	871	9 384	5 962	6 384	6 310	13 602	76 663	67 635	67 971
Interest		29	52	32	29	27	23	36	16	16	16	16	3	293	429	466
Operational Revenue		250	327	337	338	338	297	364	287	287	287	287	267	3 667	4 345	4 579
Gains on disposal of Assets		–	54	67	49	690	–	–	–	–	–	–	(660)	200	211	220
Total Revenue		52 551	41 903	49 795	35 775	37 308	50 363	40 665	35 728	51 904	45 250	45 176	76 169	562 588	547 366	518 313
Expenditure By Type																
Employee related costs		11 087	10 734	11 054	11 102	10 902	17 706	12 303	11 314	11 249	11 244	11 202	27 215	157 112	167 776	177 091
Remuneration of councillors		497	471	460	491	497	497	497	519	519	519	519	922	6 405	6 699	7 001
Bulk purchases - electricity		13	14 937	14 625	10 356	10 621	11 144	8 780	10 050	8 674	11 164	10 707	23 630	134 699	142 028	150 220
Inventory consumed		742	925	898	987	804	915	697	1 341	1 338	1 341	1 342	1 239	12 570	13 534	14 143
Debt impairment		–	–	–	–	–	–	–	–	–	–	–	17 025	17 025	24 465	24 693
Depreciation and amortisation		–	–	4 962	–	–	4 962	–	–	2 307	–	–	24 559	36 790	22 170	22 835
Interest		–	–	877	194	–	534	68	–	647	–	–	7 907	10 226	10 041	9 895
Contracted services		220	12 858	9 724	19 184	9 873	3 317	13 529	9 325	12 933	17 592	17 533	32 779	158 867	126 139	80 161
Transfers and subsidies		3	4	120	44	151	122	64	–	(0)	943	–	40	1 490	1 453	1 486
Irrecoverable debts written off		–	–	5 750	–	–	5 750	573	–	6 163	–	–	7 369	25 604	24 463	24 554
Operational costs		1 596	4 016	1 512	2 158	3 395	4 429	905	2 391	3 906	2 510	2 510	3 847	33 174	32 548	34 015
Other Losses		–	–	10 750	–	–	10 750	–	–	7 763	–	–	(29 263)	–	–	–
Total Expenditure		14 157	43 945	60 732	44 514	36 242	60 124	37 415	34 940	55 498	45 313	43 812	117 270	593 962	571 315	546 094
Surplus/(Deficit)		38 394	(2 042)	(10 937)	(8 739)	1 067	(9 762)	3 250	789	(3 593)	(64)	1 364	(41 101)	(31 374)	(23 949)	(27 780)
Transfers and subsidies - capital (monetary allocations)		(568)	(1 019)	(1 306)	(8 520)	(2 244)	(3 660)	(615)	2 530	(7 151)	(9 057)	(9 025)	106 814	66 179	33 426	19 042
Surplus/(Deficit) after capital transfers & contributions		37 826	(3 061)	(12 243)	(17 259)	(1 177)	(13 421)	2 634	3 319	(10 745)	(9 121)	(7 661)	65 713	34 805	9 477	(8 738)
Surplus/(Deficit) after income tax		37 826	(3 061)	(12 243)	(17 259)	(1 177)	(13 421)	2 634	3 319	(10 745)	(9 121)	(7 661)	65 713	34 805	9 477	(8 738)
Surplus/(Deficit) attributable to municipality		37 826	(3 061)	(12 243)	(17 259)	(1 177)	(13 421)	2 634	3 319	(10 745)	(9 121)	(7 661)	65 713	34 805	9 477	(8 738)
Surplus/(Deficit) after capital transfers & contributions		37 826	(3 061)	(12 243)	(17 259)	(1 177)	(13 421)	2 634	3 319	(10 745)	(9 121)	(7 661)	65 713	34 805	9 477	(8 738)

WC034 Swellendam - Supporting Table SB15 Consolidated Adjustments Budget - monthly cash flow - 26/02/2026

Monthly cash flows	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted	Adjusted
R thousands																
Cash Receipts By Source	1															
Property rates		30 836	19 627	6 597	11 073	18 097	5 784	(150 599)	5 345	5 345	5 345	5 345	101 453	64 253	69 621	75 538
Service charges - electricity revenue		5 580	7 582	9 471	9 037	7 451	9 407	6 816	12 366	12 366	12 366	12 366	43 863	148 669	161 598	168 982
Service charges - water revenue		2 214	2 089	2 371	2 571	2 467	3 002	2 964	2 179	2 179	2 179	2 179	(209)	26 186	27 152	28 916
Service charges - sanitation revenue		1 860	1 784	1 880	1 958	1 768	1 982	1 972	2 268	2 268	2 268	2 268	4 977	27 254	26 545	28 005
Service charges - refuse		1 458	1 475	1 524	1 580	1 447	1 566	1 585	1 466	1 466	1 466	1 466	1 097	17 596	19 045	20 664
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		24	36	49	28	78	33	46	30	21	30	30	324	728	862	901
Interest earned - external investments		698	628	747	1 357	739	692	774	1 268	1 268	1 268	1 268	5 294	16 000	13 000	13 000
Interest earned - outstanding debtors		4	42	52	55	78	54	38	151	151	151	151	887	1 814	2 511	2 679
Dividends received		-	-	-	-	-	-	-	-	-	-	-	2	2	2	2
Fines, penalties and forfeits		1 249	1 286	1 271	1 132	1 323	1 112	1 153	1 216	1 216	1 216	1 216	1 196	14 586	16 042	16 045
Licences and permits		123	114	158	212	216	163	235	159	159	159	159	394	2 250	1 530	1 599
Agency services		-	-	-	-	-	-	-	253	253	253	253	1 846	2 859	2 991	3 125
Transfer receipts - operational		32 761	9 180	8 847	9 893	11 585	11 343	-	3 812	7 014	29 403	3 636	52 925	180 400	146 906	98 382
Other revenue		968	1 186	1 735	950	839	1 748	1 214	437	437	437	437	(1 094)	9 294	6 341	6 516
Cash Receipts by Source		77 776	45 027	34 702	39 846	46 089	36 884	(133 803)	30 951	34 144	56 543	30 776	212 955	511 891	494 146	464 354
Other Cash Flows by Source																
Transfers receipts - capital		10 468	1 565	4 780	16 930	3 850	4 001	-	-	1 138	13 807	-	4 136	60 676	33 426	19 042
Contributions & Contributed assets		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds on disposal of PPE		-	54	67	49	690	-	-	-	-	-	-	(660)	200	211	220
Short term loans		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-	-	6 050	6 050	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
VAT Control (receipts)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables		-	-	(3 364)	-	-	-	-	-	-	-	-	3 364	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Receipts by Source		88 244	46 647	36 185	56 826	50 630	40 885	(133 803)	30 951	35 282	70 350	30 776	225 846	578 818	527 782	483 617
Cash Payments by Type																
Employee related costs		(395)	(413)	(434)	(428)	(405)	(489)	(414)	12 830	12 830	12 830	12 830	105 615	153 956	164 386	173 491
Remuneration of councillors		-	-	-	-	-	-	-	534	534	534	534	4 270	6 405	6 699	7 001
Finance charges		-	(0)	-	-	-	-	-	-	-	-	-	3 438	3 437	2 921	2 434
Bulk purchases - Electricity		11 719	14 897	14 383	9 883	10 582	9 984	9 640	11 225	11 225	11 225	11 225	8 711	134 699	142 028	150 220
Acquisitions - water & other inventory		83	966	1 296	994	855	1 276	1 388	1 047	1 047	1 047	1 047	1 521	12 570	13 534	14 143
Contracted services		245	17 468	10 154	20 216	9 540	4 470	13 909	13 364	13 364	13 364	13 364	30 908	160 367	127 639	81 661
Transfers and grants - other municipalities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers and grants - other		-	-	-	-	-	-	-	124	124	124	124	993	1 490	1 453	1 486
Other expenditure		(1 059)	8 077	9 474	7 067	7 495	(6 475)	2 907	2 639	2 639	2 639	2 639	18 363	56 405	26 104	29 703
Cash Payments by Type		10 594	40 995	34 873	37 732	28 067	8 767	27 429	41 763	41 763	41 763	41 763	173 819	529 329	484 763	460 138
Other Cash Flows/Payments by Type																
Capital assets		-	-	-	-	-	-	-	8 407	8 407	8 407	8 407	67 258	100 887	50 429	30 567
Repayment of borrowing		-	-	-	-	89	57	-	-	-	-	-	5 220	5 366	5 260	5 191
Other Cash Flows/Payments		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Cash Payments by Type		10 594	40 995	34 873	37 732	28 157	8 824	27 429	50 171	50 171	50 171	50 171	246 297	635 582	540 452	495 895
NET INCREASE/(DECREASE) IN CASH HELD		77 650	5 651	1 312	19 094	22 473	32 061	(161 232)	(19 219)	(14 888)	20 179	(19 395)	(20 451)	(56 765)	(12 670)	(12 278)
Cash/cash equivalents at the month/year beginning:		208 800	286 450	292 102	293 414	312 507	334 981	367 041	205 810	186 591	171 702	191 882	172 487	208 800	152 036	139 366
Cash/cash equivalents at the month/year end:		286 450	292 102	293 414	312 507	334 981	367 041	205 810	186 591	171 702	191 882	172 487	152 036	152 036	139 366	127 088

WC034 Swellendam - Supporting Table SB16 Consolidated Adjustments Budget - monthly capital expenditure (municipal vote) - 26/02/2026

Description - Municipal Vote	Ref	Budget Year 2025/26												Medium term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Multi-year expenditure appropriation	1															
Vote 1 - MUNICIPAL MANAGER		–	–	–	55	210	59	313	128	1 419	60	–	0	2 244	–	–
Vote 3 - INFRASTRUCTURE & PLANNING SERVICES		568	656	1 336	3 384	2 791	2 399	–	4 513	1 700	4 790	4 300	19 984	46 421	38 284	12 162
Vote 4 - COMMUNITY SERVICES		–	15	5	660	104	1 608	615	625	390	43	–	0	4 064	45	–
Capital Multi-year expenditure sub-total	3	568	670	1 341	4 099	3 105	4 066	928	5 266	3 509	4 893	4 300	19 984	52 729	38 329	12 162
Single-year expenditure appropriation																
Vote 1 - MUNICIPAL MANAGER		–	–	–	69	–	–	–	174	165	610	1 131	2 000	4 149	400	–
Vote 2 - FINANCIAL SERVICES		–	14	48	363	308	23	10	5	250	168	401	0	1 591	550	600
Vote 3 - INFRASTRUCTURE & PLANNING SERVICES		171	357	126	1 463	3 938	1 575	1 311	2 460	4 500	8 284	7 096	4 832	36 112	3 074	12 690
Vote 4 - COMMUNITY SERVICES		–	2	12	138	392	65	1	782	1 041	1 426	1 092	1 354	6 305	3 062	2 310
Capital single-year expenditure sub-total	3	171	373	185	2 033	4 638	1 663	1 321	3 421	5 956	10 489	9 719	8 186	48 157	7 086	15 600
Total Capital Expenditure	2	740	1 043	1 526	6 132	7 743	5 729	2 250	8 687	9 465	15 382	14 019	28 171	100 887	45 415	27 762

WC034 Swellendam - Supporting Table SB17 Consolidated Adjustments Budget - monthly capital expenditure (functional classification) - 26/02/2026

Description	Ref	Budget Year 2025/26												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2025/26	Budget Year +1 2026/27	Budget Year +2 2027/28
		Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget	Adjusted Budget
R thousands																
Capital Expenditure - Functional																
Governance and administration		7 767	17 922	–	–	–	–	(1)	307	2 066	995	2 129	(20 467)	10 717	1 130	750
Executive and council		–	–	–	–	–	–	–	–	–	–	–	–	–	50	–
Finance and administration		7 767	17 922	–	–	–	–	(1)	307	2 066	995	2 129	(20 467)	10 717	1 080	750
Community and public safety		–	–	–	–	–	–	1	1 394	1 431	1 775	1 038	4 710	10 348	1 857	715
Community and social services		–	–	–	–	–	–	–	22	36	43	–	109	210	80	–
Sport and recreation		–	–	–	–	–	–	–	1 215	357	694	–	2 928	5 194	1 507	215
Public safety		–	–	–	–	–	–	1	156	–	–	–	635	792	270	500
Housing		–	–	–	–	–	–	–	–	1 038	1 038	1 038	1 038	4 152	–	–
Economic and environmental services		–	–	–	–	–	–	(2)	3 114	765	906	716	10 957	16 456	6 839	5 850
Planning and development		–	–	–	–	–	–	(2)	–	100	156	156	661	1 071	–	–
Road transport		–	–	–	–	–	–	–	3 114	665	750	560	10 296	15 386	6 839	5 850
Trading services		–	–	–	(2)	(1)	–	(1)	3 872	5 204	11 705	10 136	32 451	63 365	35 589	20 448
Energy sources		–	–	–	–	(1)	–	(1)	2	3 256	3 812	3 956	8 304	19 329	2 709	6 355
Water management		–	–	–	(1)	–	–	(5)	2 129	1 567	4 648	4 164	22 470	34 972	21 991	3 795
Waste water management		–	–	–	(0)	–	–	5	1 728	380	2 897	1 962	1 418	8 390	9 639	8 702
Waste management		–	–	–	–	–	–	–	13	–	348	54	260	675	1 250	1 595
Other		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Capital Expenditure - Functional		7 767	17 922	–	(2)	(1)	–	(3)	8 687	9 465	15 382	14 019	27 650	100 887	45 415	27 762

KEY PERFORMANCE INDICATORS

The key performance areas, the performance objectives, key performance indicators and targets that must be met within the agreed timeframe are described below. The assessment of these performance indicators will account for **eighty percent** of the total employee assessment score.

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
DIVISION PERFORMANCE										
SDBIP Graph	Good Governance and Public Participation	Effective Management and supervision of Internal Audit	90% of the KPI's of the Sub-directorate have been met Performance rating scale (in relation to the 5-point scale)	TBA	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	3
SDBIP Graph	Good Governance and Public Participation	Effective Management and supervision of Governance, Compliance & Legal Services	90% of the KPI's of the Sub-directorate have been met Performance rating scale (in relation to the 5-point scale)	TBA	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	3
SDBIP Graph	Good Governance and Public Participation	Effective Management and supervision of Communication and Media Services	90% of the KPI's of the Sub-directorate have been met Performance rating scale (in relation to the 5-point scale)	TBA	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	3
SDBIP Graph	Basic Service Delivery	Effective management and supervision of Community Services	90% of the KPI's of the Directorate have been met Performance rating scale (in relation to the 5-point scale)	TBA	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	3
SDBIP Graph	Basic Service Delivery	Effective management and supervision of Infrastructure Services	90% of the KPI's of the Directorate have been met	TBA	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	<u>3</u> 90%	3

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
			Performance rating scale (in relation to the 5-point scale)							
SDBIP Graph	Municipal Financial Viability and Management	Effective management and supervision of Financial Services	90% of the KPI's of the Directorate have been met Performance rating scale (in relation to the 5-point scale)	TBA	3 90%	3 90%	3 90%	3 90%	3 90%	3
SDBIP Graph	Municipal Transformation and Institutional Development	Effective management and supervision of Committee and Administrative Services	90% of the KPI's of the Division have been met Performance rating scale (in relation to the 5-point scale)	TBA	3 90%	3 90%	3 90%	3 90%	3 90%	3
SDBIP Graph	Municipal Transformation and Institutional Development	Effective management and supervision of Human Resources	90% of the KPI's of the Division have been met Performance rating scale (in relation to the 5-point scale)	TBA	3 90%	3 90%	3 90%	3 90%	3 90%	3
STRATEGIC (TOP LAYER PERFORMANCE)										
TL KPI	Good Governance and Public Participation	Compile the Risk Based Audit Plan (RBAP) and submit to the Audit Committee by 30 June	RBAP submitted to the Audit Committee by 30 June	1	1	0	0	0	1	3
TL KPI	Good Governance and Public Participation	90% of the RBAP for 2025/26 implemented by 30 June {(Number of audits and tasks completed for the period /Number of audits and tasks identified in the RBAP) x 100}	% of the RBAP implemented by 30 June	94 88%	90,00%	15	40	60	90	3
TL KPI	Good Governance and Public Participation	Compile and submit the 3 rd review of the final IDP for the 2022/27 financial year to Council by 31 May	Final IDP compiled and submitted to Council	1	1	0	0	0	1	3

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
TL KPI	Good Governance and Public Participation	Submit the draft Annual Report for 2024/25 in terms of the MFMA to Council by 31 January	Draft report submitted to Council by 31 January	1	1	0	0	1	0	3
TL KPI	Good Governance and Public Participation	Approve the Annual Report in terms of MFMA within two months after submission of draft	Annual Report approval within 2 months of draft submission	1	1	0	0	1	0	3
TL KPI	Good Governance and Public Participation	Complete the annual risk assessment and submit to the Audit Committee by 30 June	Completed risk assessment submitted to the Audit Committee	1	1	0	0	0	1	3
TL KPI	Municipal Transformation and Institutional Development	The number of people from employment equity target groups employed in the three highest levels of management in compliance with the equity plan by 30 June	Number of people employed from equity target groups in the three highest levels of management	0	1	0	0	0	1	2
TL KPI	Good Governance and Public Participation	Spend 90% percentage of the municipality's capital budget actually by 30 June {(Amount actually spent on capital projects/ Amount budgeted for capital projects) x100}	% of capital budget spent by 30 June	79.00%	90%	0%	20%	40%	90%	6
TL KPI	Municipal Transformation and Institutional Development	The percentage of the municipality's personnel budget actually spent on implementing its workplace skills plan by 30 June {(Actual amount spent on training/total personnel budget) x100}	% of the personnel budget spent on implementing the workplace skills plan	0.159%	0.5%	0	0	0	0.5%	23
TL KPI	Good Governance and Public Participation	Limit quarterly vacancy rate to less than 10% of funded posts {(Number of funded posts vacant / number of funded posts) x100}	% quarterly vacancy rate	10.00%	10%	10%	10%	10%	10%	3
TL KPI	Local Economic Development	Create temporary work opportunities in terms of EPWP by 30 June	Number of temporary work opportunities created	292253	240260	45	5560	755	5580	3

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
MANAGERIAL PERFORMANCE										
TBA	Good Governance and Public Participation	Submission of the Top Level SDBIP to the Mayor for approval within 14 days after approval	Top Layer SDBIP submitted to the MM and Mayor for approval	1	1	0	0	0	1	<u>23</u>
TBA	Good Governance and Public Participation	Approve the Departmental SDBIP for implementation by all Directorates, 28 days after the approval of the Budget	Departmental SDBIP approved	1	1	0	0	0	1	2
TBA	Good Governance and Public Participation	Approve and publish the performance agreements of all s57 employees within 14 days after the approval of the SDBIP	Number of performance agreements signed	3	3	0	0	0	3	2
TBA	Good Governance and Public Participation	Liaison with senior leadership team and management on a monthly basis	Number of meetings with senior leadership	36	24	6	6	6	6	<u>24</u>
TBA	Good Governance and Public Participation	Finalise the formal evaluation of the performance of Directors in terms of their signed agreements for mid-year and year-end	Number of formal evaluations completed	0	6	3	0	3	0	2
TBA	Good Governance and Public Participation	Oversee the development and distribution of internal municipal newsletters on a quarterly basis	Number internal municipal newsletters distributed	0	4	1	1	1	1	<u>34</u>
TBA	Good Governance and Public Participation	Oversee the development and distribution of external newsletters on a quarterly basis	Number of external newsletters compiled and distributed	0	4	1	1	1	1	3
TBA	Good Governance and Public Participation	Develop an Integrity Management Framework and submit to Council for approval by 31-December	Framework approved by Council	1	1	0	1	0	0	2
TBA	Good Governance and Public Participation	Complete the Ethics workshop on the Government e-learning school by 30 June	Number ethics workshops completed	New KPI	1	0	0	0	1	2

KEY PERFORMANCE INDICATORS

The key performance areas, the performance objectives, key performance indicators and targets that must be met within the agreed timeframe are described below.

The assessment of these performance indicators will account for **eighty percent** of the total employee assessment score.

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
DIVISION PERFORMANCE										
SDBIP Graph	Good Governance and Public Participation	Effective Management and supervision of Budget Reporting & Expenditure Section	90% of the KPI's of the Sub-directorate have been met Performance rating scale (in relation to the 5-point scale)	TBA	90%	90%	90%	90%	90%	3
SDBIP Graph	Good Governance and Public Participation	Effective Management and supervision of Supply Chain Management (SCM)	Performance rating scale (in relation to the 5-point scale) 90% of the KPI's of the Sub-directorate have been met	TBA	90%	90%	90%	90%	90%	3
SDBIP Graph	Good Governance and Public Participation	Effective Management and supervision of ICT Section	Performance rating scale (in relation to the 5-point scale) 90% of the KPI's of the Sub-directorate have been met	TBA	90%	90%	90%	90%	90%	3
SDBIP Graph	Basic Service Delivery	Effective management and supervision of Income Revenue Services	Performance rating scale (in relation to the 5-point scale) 90% of the KPI's of the Directorate have been met	TBA	90%	90%	90%	90%	90%	3
STRATEGIC (TOP LAYER PERFORMANCE)										
TL KPI	Basic Service Delivery	Number of residential properties that receive piped water that is connected to the municipal water infrastructure network as at 30 June	Number of residential properties which are billed for water or have pre-paid meters as at 30 June	6 425 970	6 629 700	0	6 629 700	0	6 629 700	24
TL KPI	Basic Service Delivery	Number of residential properties connected to the municipal electrical infrastructure network (credit and prepaid electrical	Number of residential properties which are billed for electricity or have pre-	7 545 6 812	6 598 760	0	6 598 760	0	6 598 760	24

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
		metering and excluding Eskom areas) as at 30 June	paid meters (Excluding Eskom areas) as at 30 June)							
TL KPI	Basic Service Delivery	Number of residential properties connected which have access to a sewerage network or septic tank irrespective of the number of water closets (toilets) as at 30 June	Number of residential properties which are billed for sewerage as at 30 June.	6-575751	6 560800	0	6 560800	0	6 560800	1
TL KPI	Basic Service Delivery	Number of residential properties for which refuse is removed once per week as at 30 June	Number of residential properties which are billed for refuse removal as at 30 June	6-5557 101	6-2007 100	0	6-2007 100	0	6-2007 100	1
TL KPI	Basic Service Delivery	Provide free basic water services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic water services	2 228742	2 294800	0	2 294800	0	2 294800	2
TL KPI	Basic Service Delivery	Provide free basic electricity services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic electricity services	2 7422-228	2 8002294	00	2 8002-294	00	2 8002-294	2
TL KPI	Basic Service Delivery	Provide free basic sanitation services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic sanitation services	2 7422-228	2 8002294	00	2 8002-294	00	2 8002-294	2
TL KPI	Basic Service Delivery	Provide free basic refuse removal services to indigent and poor households in terms of the approved indigent policy as at 30 June	Number of registered indigent and poor households receiving free basic refuse removal services	2 7422-228	2 8002294	00	2 8002-294	00	2 8002-294	2

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
TL KPI	Municipal Financial Viability and Management	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations as at 30 June $\{(Short\ Term\ Borrowing + Bank\ Overdraft + Short\ Term\ Lease + Long\ Term\ Borrowing + Long\ Term\ Lease) / Total\ Operating\ Revenue - Operating\ Conditional\ Grant\} \times 100$	Debt to revenue as at 30 June	7.96 6.21%	0	0	0	0	25.30	3
TL KPI	Municipal Financial Viability and Management	Financial viability measured in terms of the outstanding service debtors as at 30 June $\{(Total\ outstanding\ service\ debtors / revenue\ received\ for\ services) \times 100\}$	Service debtors to revenue as at 30 June	9.03 17.89%	0	0	0	0	18	3
TL KPI	Municipal Financial Viability and Management	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June $\{(Cash\ and\ Cash\ Equivalents - Unspent\ Conditional\ Grants - Overdraft) + Short\ Term\ Investment\} / Monthly\ Fixed\ Operational\ Expenditure\ excluding\ (Depreciation,\ Amortisation,\ and\ Provision\ for\ Bad\ Debts,\ Impairment\ and\ Loss\ on\ Disposal\ of\ Assets)\}$	Cost coverage as at 30 June	3.43 5.18%	1.8	0	0	0	1.8	3
TL KPI	Municipal Financial Viability and Management	Achieve a debtors payment percentage of 95% by 30 June $\{(Gross\ Debtors\ Opening\ Balance + Billed\ Revenue - Gross\ Debtors\ Closing\ Balance - Bad\ Debts\ Written\ Off) / Billed\ Revenue\} \times 100\}$	Debtors payment percentage as at 30 June	97%	95%	95%	95%	95%	95%	3
TL KPI	Municipal Financial Viability and Management	Approve an action plan to address all the issues raised in the management letter of the Auditor-General two months after the Management Report was issued	Action plan approved by the MM	1	0	0	0	1	0	2
TL KPI	Municipal Financial Viability and Management	Achieve an Unqualified Audit Opinion for the 2024/25 financial year	Unqualified Audit Opinion Achieved	1	0	0	1	0	0	3 4

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
TL KPI	Municipal Financial Viability and Management	Submit annual financial budget by 31 May to Council	Submission of annual financial budget to Council by 31 May	1	1	0	0	0	1	3
MANAGERIAL PERFORMANCE										
TL KPI	Municipal Transformation and Institutional Development	Evaluate all identified personnel in terms of the individual performance management system for mid year and year end	Number of formal evaluations completed	8	8	0	4	0	4	2
TL KPI	Municipal Financial Viability and Management	Spent 95% of the approved capital budget for the directorate Finance by June	(Actual expenditure/ Approved budget) x100	90%	0%	10%	40%	60%	95%	3
TL KPI	Municipal Financial Viability and Management	Table the adjustments budget to Council for approval by 28 February	Adjustment budget submitted to Council by 28 February	1	0	0	1	0	0	2
TBA	Municipal Financial Viability and Management	Submit the Annual Financial Statements (AFS) to the Auditor-General of South Africa (AGSA) by 31 August	Submit the AFS to the AGSA by 31 August	1	1	1	0	0	0	2
TBA	Municipal Financial Viability and Management	Ensure the accuracy of the Insurance Portfolio and submit to Council by 30 June	Insurance portfolio submitted to Council by 30 June	New KPI	1	0	0	0	1	2
TBA	Municipal Financial Viability and Management	Review the Financial delegations by 30 June	Financial delegations reviewed	New KPI	1	0	0	0	1	2

Ref No	National KPA	Key Performance Indicator (KPI)	Unit of Measurement	Baseline	Annual Target	Q1	Q2	Q3	Q4	Weight
TBA	Good Governance and Public Participation	Review Supply Chain Management (SCM) Policy and submit to Council by 30 June for approval	Submission of financial policies	1	1	0	0	0	1	2
TBA	Good Governance and Public Participation	Complete the Ethics workshop on the Government e-learning school by 30 June	Number of ethics workshops completed	New KPI	4	0	4	0	0	4
TBA	Good Governance and Public Participation	Implement one cost containment measure by 30 June	Number of costing measure implemented	New KPI	1	0	0	0	0	1
TBA	Good Governance and Public Participation	Review & Develop Personal Development Plans (PDP's) & Conclude Performance Agreements for managers by 30 August	PDP's and Performance Agreements Developed	New KPI	4	4	0	0	0	2
TBA	Good Governance and Public Participation	Respond to all Collaborator Correspondence within the prescribed timeframe of it being allocated	% of Correspondence Responded to within 5 working days	New KPI	90%	90%	90%	90%	90%	2
TBA	Good Governance and Public Participation	Conduct two (2) outreach event in the Municipality by 30 June	Number of outreach event held	New KPI	1	1	0	0	1	2
TBA	Good Governance and Public Participation	Finalise Procurement Processes within 75 days by 30 June	Number of days from the point of closing of advert to the issuing of letter of award	New KPI	75	0	0	0	75	2
TBA	Good Governance and Public Participation	Improve debtors payment period as at 30 June	Gross Debtors – Bad Debt Provision / Billed Revenue x Number of days in the reporting period year to date	New KPI	30	0	0	0	30	2