

SPECIAL COUNCIL MEETING AGENDA



To: Councillors:

J. du T. Loubser (Speaker)
H.F. Du Rand
A. Bokwana
I.H. Ferguson
D. Julius
D.J. Julius
F. Kees
E. J. Lamprecht
G. Libazi
M.T.A. Swart
J.A. Matthysen

Ex Officio:

A.Vorster	(Municipal Manager)
E. Wassermann	(Director: Financial Services)
S.L. Mralasi	(Acting Director: Community Services)
W. Treurnicht	(Acting Director: Infrastructure and Planning Services)

AGENDA FOR A SPECIAL COUNCIL MEETING

Notice is hereby given that a hybrid **Special Council meeting** of the Municipal Council of Swellendam Municipality will be held on **Thursday, 09 April 2026** at **10:00** in the Council Chambers, Rhenius Street, Swellendam, to consider the items attached hereto.

A handwritten signature in black ink, appearing to be 'J. du T. Loubser', is written over a horizontal line.

SPEAKER

J. du T. Loubser

07.04.2026

DATE

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1. OPENING AND WELCOME

2. ELECTION OF ACTING SPEAKER, IF NECESSARY
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3. APPLICATION FOR LEAVE OF ABSENCE
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3.1 A blank application for leave of absence form is enclosed

3.2 The attendance registers will be available at the meeting

4. DISCLOSURE OF INTERESTS BY COUNCILLORS
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5. SPEECHES AND SUBMISSION

6. MATTERS FOR CONSIDERATION

6.1 Items submitted by officials of Council:

6.1.1

Item number A76. 09.04.2026

COMPOSITION OF THE SECTION 80 COMMITTEES IN ALIGNMENT WITH THE AMENDED MACRO STRUCTURE

Department	Office of the Municipal Manager
Section	Administrative Support Services
File number	3/3/3/1

PURPOSE OF REPORT

The purpose of the report is to facilitate the restructuring of the Section 80 Committees to align them with the amended Macro Structure.

FACTS AND BACKGROUND

The adoption of the amended Macro Structure per Council Resolution **A74/31/03/2026** also has implications for the composition of the Section 80 Committees, as it involves the amalgamation of the former Directorate Corporate Services with the Directorate Community Services, with the following practical divisional shifts:

- Waste Management and Parks functions move to the Directorate of Infrastructure and Planning Services, each with a direct reporting line to the Director of Infrastructure and Planning Services;
- Divisional Units Administrative Support Services, Human Resources and Legal Services, Governance and Compliance amalgamate with the newly formed Department of Corporate and Community Services under the Director;
- LED, Internal Audit and Communications remain within the Office of the Municipal Manager.

DISCUSSION

Historically, the Section 80 Committees are aligned with the Management Structure and as a result of the amendment of the Macro Structure, the Management Structure is constructed as follows:

1. Office of the Municipal Manager
2. Directorate of Infrastructure and Planning Services (adding the divisional shifts of Waste & Environmental, as well as Parks)
3. Directorate Financial Services
4. Directorate Corporate and Community Services (adding the divisional shifts of Administrative Support Services, Human Resources, as well as Legal Services, Governance and Compliance)

The above-mentioned divisional shift and the subsequent redirection of reporting lines have a direct impact on the composition of the Section 80 Committees, and it is suggested that Council reconsider their composition to give effect to their instrumental role in effective governance, oversight, and policy development.

The composition of the Section 80 Committees is reflected below:

CURRENT COMPOSITION OF SECTION 80 COMMITTEES AS OPPOSED TO THE AMENDED MACRO STRUCTURE:				
CURRENT COMMITTEE:			NEW COMMITTEE:	
Community Services and Housing Portfolio Committee 3 Full members and 2 alternate members	Chairperson: E.J. Lamprecht Member: A.Bokwana Member: G. Libazi	Alternate member: D. Julius Alternate member: D. J. Julius	Corporate and Community Services Portfolio Committee 3 Full members and 2 alternate members	Chairperson: Member: Member: Alternate members:
Finance and Governance Portfolio Committee 3 Full members and 2 alternate members	Chairperson: F. Kees Member: D. Julius Member: M.T.A. Swart	Alternate member: A. Bokwana Alternate member: I.H. Ferguson	Finance Portfolio Committee 3 Full members and 2 alternate members	Chairperson: Member: Member: Alternate members:
Infrastructure Services Portfolio Committee 4 Full members and 2 alternate members	Chairperson: H.F. Du Rand Member: E.J. Lamprecht Member: I.H. Ferguson Member: J.A. Matthysen	Alternate member: F. Kees Alternate member: D.J. Julius	Infrastructure and Planning Services Portfolio Committee 4 Full members and 2 alternate members	Chairperson: Member: Member: Alternate members:

LEGAL IMPLICATIONS

Sections 79 and 80 of the Local Government: Municipal Structures Act, No 117 of 1998 (Structures Act)
 Section 160(8) of the Constitution of the Republic of South Africa, 1996 (Constitution)

FINANCIAL IMPLICATIONS

None

PERSONNEL IMPLICATIONS

None

COMMUNICATION IMPLICATIONS

None

RECOMMENDED

1. that the renaming of the Section 80 Committees in alignment with the amended Macro Structure as approved by Council per Resolution A74/31/03/2026, be approved by Council;
2. that Council reconsider the composition of the Section 80 Committees.

7. CLOSURE

8. BLANK APPLICATION FOR LEAVE OF ABSENCE FORM

SWELLENDAM MUNICIPALITY



APPLICATION FOR LEAVE OF ABSENCE FROM MEETING

(Note: To be submitted to the Chairperson before the start of the meeting)

Name of Councillor

Herewith I apply for leave of absence from the following meeting(s):

MEETING	DATE
Council Meeting	
Special Council Meeting	
Executive Mayoral Committee Meeting	
Any other Committee/Forum/Workshop (Please specify)	
Reason for absence	

SIGNATURE

DATE