SPECIAL COUNCIL MEETING:AGENDA

To:	**Councillors:**	J. du T. Loubser	(Speaker)
		H.F. Du Rand	
		F. Kees	
		A. Bokwana	
		I.H. Ferguson	
		D. Julius	
		D.J. Julius	
		E. J. Lamprecht	
		G. Libazi	
		M.T.A. Swart	
		J.A. Matthysen	
Ex Officio:		A.Vorster	(Municipal Manager)
		E. Wassermann	(Director: Financial Services)
		W. Treurnicht	(Acting Director: Infrastructure and Planning Services)

AGENDA FOR A SPECIAL COUNCIL MEETING

Notice is hereby given that a **Special Council meeting** of the Municipal Council of Swellendam Municipality will be held on **Wednesday, 13 May 2026** at **11:00** in the Council Chambers, Rhenius Street, Swellendam, to consider the items attached hereto.

J. du T. Loubser

SPEAKER

8 Mei 2026.

DATE

INDEX

1. OPENING AND WELCOME

2. ELECTION OF ACTING SPEAKER, IF NECESSARY

3. APPLICATION FOR LEAVE OF ABSENCE

3.1 A blank application for leave of absence form is enclosed

3.2 The attendance registers will be available at the meeting

4. DISCLOSURE OF INTERESTS BY COUNCILLORS

5. SPEECHES AND SUBMISSION

6. MATTERS FOR CONSIDERATION

6.1 Items submitted by officials of Council:

6.1.1

Item number A100. 11.05.2026

ADJUSTMENTS BUDGET: MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK 2025/2026 (APRIL 2026 UNFORESEEN AND UNAVOIDABLE BUDGET)

Report from the Director Financial Services: Ms E Wassermann

Department Financial Services

Section Budget

File number 5/1/1/20

PURPOSE OF THE REPORT

The purpose of the report is to submit the 2025/2026 Adjustments Budget in respect of the unforeseen and unavoidable expenditure to be incurred for the urgent repairs on 64 vandalised units of the Railton 950 Housing Project, utilising the Housing Reserve Fund.

FACTS AND BACKGROUND

On 3 March 2026, a formal letter was submitted to the Head of the Department of Infrastructure in the Western Cape, seeking approval to access the separate housing fund for urgent repairs to 64 vandalised units within the Railton 950 Housing Project. The estimated total cost for these repairs amounts to R950,150.30.

The Department of Infrastructure granted approval to utilise the Housing special fund for the repair work on the 64 vandalised units of the Railton 950 Housing Project, as attached as **Annexure A.1.**

The approval provided justifies an adjustment budget to be submitted in terms of section 29 of the Municipal Finance Management Act for Unforeseen and Unavoidable Expenditure.

DISCUSSION

Based on the above, the adjustments for the Housing Reserve Fund to be utilised for the repairs of the 64 vandalised units of the Railton 950 Housing Project are as follows to the 2025/2026 Budget:

Operating Expenditure

Department	Project	Item	Amount
INTEGRATED HUMAN SETTLEMENT	Repairs to Railton 950 Housing Project	Contractors: Building	R930 151
		TOTAL	**R930 151**

Operating Revenue

No adjustment required

Capital Expenditure

No adjustment required

Considering the above, the 2025/2026 budget is adjusted as follows:

Description	Adjusted Budget (Feb 2026)	Adjustments	Adjusted Budget (Apr 2026)
Total Revenue	R628 767 097	-	R628 767 097
Total Expenditure	R591 961 881	R930 151	R592 892 032
Total Capital	R102 886 847	-	R102 886 847

The B-Schedules will be distributed under separate cover **as Annexure A.2.**

LEGAL IMPLICATIONS

In terms of section 28 of the MFMA (act 56 of 2003),

"Municipal adjustments budgets
28. (1) A municipality may revise an approved annual budget through an adjustment budget.

(2) An adjustments budget-
(c) may, within a prescribed framework, authorize unforeseeable and unavoidable expenditure recommended by the mayor of the municipality"

In terms of section 29 of the MFMA (act 56 of 2003),

"29. (1) The mayor of a municipality may in emergency or other exceptional circumstances authorize unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.
(2) Any such expenditure –
(a) must be in accordance with any framework that may be prescribed;
(b) may exceed a prescribed percentage of the approved annual budget;
(c) must be reported by the mayor to the municipal council at its next meeting; and
(d) must be appropriated in an adjustments budget.
(3) If such adjustments budget is not passed within 60 days after the expenditure was incurred, the expenditure is unauthorized and section 32 applies."

In terms of the Municipal Budget and Reporting Regulations: sections 23(4):

"23(4) An adjustments budget referred to in section 28(2)(c) of the Act must be tabled in the municipal council at the first available opportunity after the unforeseeable and unavoidable expenditure contemplated in that section was incurred and within the time period set out in section 29(3) of the Act. ."

FINANCIAL IMPLICATIONS

The funding for the maintenance is funded by the Housing Development Fund Reserve, as per the approval granted by the Western Cape Department of Infrastructure.

PERSONNEL IMPLICATIONS

None

COMMUNICATION IMPLICATIONS

None

COMMENTS FROM DEPARTMENTS:

Director: Community Services

None

Director: Financial Services

As per the report.

Director: Infrastructure Services

None

Municipal Manager

None

RECOMMENDED

1. that the Council approves the adjustments as listed below for the 2025/2026 financial year:

Operating Expenditure

Department	Project	Item	Amount
INTEGRATED HUMAN SETTLEMENT	Repairs to Railton 950 Housing Project	Contractors:Building	R930 151
		TOTAL	**R930 151**

Operating Revenue

No adjustment required

Capital Expenditure

No adjustment required

2. that the Adjustments Budget for the Financial year 2025/2026, as set out in the below-prescribed budget tables be approved;

2.1 Table B1 Adjustments Budget Summary;
2.2 Table B2 Adjustments Budget Financial Performance (functional classification);

2.3 Table B3 Adjustments Budget Financial Performance (revenue and expenditure by municipal vote);
2.4 Table B4 Adjustments Budget Financial Performance (revenue and expenditure);
2.5 Table B5 Adjustments Capital Expenditure Budget by vote and funding;
2.6 Table B6 Adjustments Budget Financial Position;
2.7 Table B7 Adjustments Budget Cash Flows;
2.8 Table B8 Cash-backed reserves/accumulated surplus reconciliation;
2.9 Table B9 Asset Management;
2.10 Table B10 Basic service delivery measurement;

3. that the Adjustments Budget be placed on the municipal website and be submitted to Provincial and National Treasury.

7. CLOSURE

8. BLANK APPLICATION FOR LEAVE OF ABSENCE FORM

SWELLENDAM MUNICIPALITY

APPLICATION FOR LEAVE OF ABSENCE FROM MEETING

(Note: To be submitted to the Chairperson before the start of the meeting)

Name of Councillor …………………………………………………………...

Herewith I apply for leave of absence from the following meeting(s):

MEETING	DATE
Council Meeting	
Special Council Meeting	
Executive Mayoral Committee Meeting	
Any other Committee/Forum/Workshop (Please specify)	
Reason for absence	

SIGNATURE

DATE