

EXTRACT SPECIAL COUNCIL MINUTES: 29 MAY 2026

UNANIMOUSLY RESOLVED

Item A113/29/05/2026

1. that Council approve the tabling of the final 2026/2027 SDBIP and it be duly signed off by the Municipal Manager and Executive Mayor.
2. that the SDBIP 2026/2027 be placed on the municipal website and that the performance agreements be concluded within the required legislative timeframes.

Item number A113.

29.05.2026

FINAL SERVICE DELIVERY BUDGET IMPLEMENTATION PLAN AND PERFORMANCE AGREEMENTS FOR 2026/2027

Report of the Municipal Manager:

Ms A. Vorster

Department

Office of the MM

Section

Performance Management

File number

5/1/1

PURPOSE OF REPORT

The Service Delivery and Budget Implementation Plan (SDBIP) is a detailed annual plan for implementing services using the approved budget for 2026/2027. This annual service delivery plan/ SDBIP is based on the approved IDP and Budget. The SDBIP serves as a contract between the municipality and the community on the services that the municipality commits to deliver over the twelve (12) months. It also helps to hold the municipality and its management accountable for the performance on the mentioned programmes and projects.

It is also further required that a Municipality enters into a contract of employment with the Employee in terms of section 57(1)(a) of the Local Government: Municipal Systems Act 32 of 2000 ("the Systems Act").

Section 57(1)(b) of the Systems Act, read with the Contract of Employment concluded between the parties, requires the Parties to conclude an annual performance agreement;

FACTS AND BACKGROUND

The Municipal Finance Management Act (MFMA) No 56 of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their strategic planning tool, the Integrated Development Plan (IDP). The SDBIP is a contract between Council, administration & community. It gives effect to the IDP and budget of the municipality. The municipal budget shall give effect to the strategic objectives contained in the IDP. The SDBIP shall contain details on the execution of the budget & information on programmes & projects. There should be regular reporting on progress on the programmes or projects hence the performance evaluation have been

indicated in the document. The SDBIP intends to empower councilors to perform their oversight responsibility better.

Section 69(3)(a) of the Municipal Finance Management Act, Act 56 of 2003(MFMA) requires the Accounting Officer to submit a Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- no later than 14 days after the approval of the Budget and drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
- The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1)(c)(ii) of the MFMA

The Service Delivery targets and key performance indicators as well as the performance agreements are therefore submitted to Council for review. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget. Please refer to:

Annexure F – 2026/2027 SDBIP

Annexure G.1 – Annexure G.4 – 2026/2027 Performance Agreements

DISCUSSIONS

The Draft SDBIP 2026/27 was tabled with the draft budget and opened for public comments and no comments were received.

LEGAL IMPLICATIONS

Section 53(3)(b) of the MFMA; and Section 57(1)(b) of the Systems Act

FINANCIAL IMPLICATIONS

Budget implementation

PERSONNEL IMPLICATIONS

None

COMMUNICATION IMPLICATIONS

None

COMMENTS FROM DEPARTMENTS

Director: Corporate Services and Community Services

None

Director: Financial Services

None

Director: Infrastructure and Planning Services

None

Municipal Manager

None

RECOMMENDED

1. that Council approve the tabling of the final SDBIP 2026/2027 and it be signed off by the Municipal Manager and Executive Mayor.
2. that the SDBIP 2026/2027 be placed on the municipal website and that the performance agreements be concluded within the legislative timeframes.