

SCHEDULE G

EXTENSIONS AND NON-COMPLIANCE WITH TIME PROVISIONS

APPLICATION FOR EXTENSION TO THE BUDGET PROCESS			
<i>Note: The application must be submitted to the MEC for finance by no later than 15 March</i>			
Name	of	Swellendam Municipality	
Municipality:			
1. State the relevant section of the Act and regulation for which extension is being applied.			
Local Government: Municipal Finance Management Act (56/2003) - Section 28 (1)			
Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations - Section 26 (1)			
Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations - Section 63 (1)			
2. State the revised completion date the extension is required.			
<i>Processes</i>	<i>Legislated date</i>	<i>Number of days</i>	<i>Proposed Extension Date</i>
The January 2026 adjustment budget is to be made public in the printed media	26 January 2026	Within 10 days of approval of the adjustment budget	Made public in the printed media on 13 February 2026
3. State how the proposed extension will affect the remaining legislated process and how compliance will be achieved with other MFMA timelines			
N.A.			
4. State the underlying reasons why an extension to a legislated timeframe is being requested. If the extension is requested for budget timeline extension, attach the municipalities approved time schedule including the dates that earlier processes have been undertaken.			
The service provider for advertising services unexpectedly cancelled the agreement on 7 January 2026. The municipality could not advertise in printed media as from January 2026, all notices were, however, advertised on the municipality's Website, Facebook page, and notice boards. A new procurement process was followed, and on 12 February 2026, an appointment, Suidernuus, was made.			
5. Detail the action plan that has been instituted to address the reasons for the legislated timeframe not being met.			

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<i>Reasons for delay</i>	<i>Action Plans to resolve</i>
The service provider for advertising services unexpectedly cancelled the agreement on 7 January 2026.	A new procurement process was followed, and on 12 February 2026, an appointment, Suidernuus, was made.

6. Detail what corrective action has been or will be put in place to prevent a recurrence in future years.

<i>Reasons for delay</i>	<i>Action Plans to resolve</i>
The service provider for advertising services unexpectedly cancelled the agreement on 7 January 2026.	A new procurement process was followed, and on 12 February 2026, an appointment, Suidernuus, was made.

7. Has an application for an extension to a timeframe been made previously

<i>Date of application</i>	<i>State whether application approved or not approved</i>
No	N.A.

Declaration:

I, H. F. du Rand hereby declare that: (Name)

1. The information submitted above is, to the best of my knowledge, accurate.
2. A copy of this application will be tabled at the next meeting of the Municipal Council subsequent to the submission of this application.

SIGNED:

Mayor

DATE:

26/02/2026.

CONTACT DETAILS:

Mayor' Office Contact Details			
Name of contact person:		Mrs Marizel van Bosch	
Telephone:	Code (028)	5148500	Fax: 028-5142694
Municipal Manager Contact Details			

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Name:		Ms Anneleen Vorster		
Telephone:	Code (028)	5148500	Fax:	028-5142694
Municipality's Postal Address				
PO Box 20				
Swellendam				
Postal Code				6740

SCHEDULE G

EXTENSIONS AND NON-COMPLIANCE WITH TIME PROVISIONS

APPLICATION FOR EXTENSION TO THE BUDGET PROCESS			
<i>Note: The application must be submitted to the MEC for finance by no later than 15 March</i>			
Name	of	Swellendam Municipality	
Municipality:			
1. State the relevant section of the Act and regulation for which extension is being applied.			
Local Government: Municipal Finance Management Act (56/2003) - Section 72			
Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations - Section 34			
Local Government: Municipal Finance Management Act (56/2003): Municipal budget and reporting regulations - Section 65 (1)			
2. State the revised completion date the extension is required.			
<i>Processes</i>	<i>Legislated date</i>	<i>Number of days</i>	<i>Proposed Extension Date</i>
The 2025/2026 mid-year budget and performance assessment should be made public by placing it on the municipal website within five working days of 25 January	30 January 2026	Within five working days of 25 January	Made public by placing it on the municipal website on 2 February 2026
3. State how the proposed extension will affect the remaining legislated process and how compliance will be achieved with other MFMA timelines			
N.A.			
4. State the underlying reasons why an extension to a legislated timeframe is being requested. If the extension is requested for budget timeline extension, attach the municipalities approved time schedule including the dates that earlier processes have been undertaken.			
Oversight by the municipality by placing it on the website within five days from approval by Council, and not within five days from 25 January			
5. Detail the action plan that has been instituted to address the reasons for the legislated timeframe not being met.			

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<i>Reasons for delay</i>	<i>Action Plans to resolve</i>
Oversight by the municipality by placing it on the website within five days from approval by Council, and not within five days from 25 January	Internal controls to be strengthened

6. Detail what corrective action has been or will be put in place to prevent a recurrence in future years.

<i>Reasons for delay</i>	<i>Action Plans to resolve</i>
Oversight by the municipality by placing it on the website within five days from approval by Council, and not within five days from 25 January	Internal controls to be strengthened

7. Has an application for an extension to a timeframe been made previously

<i>Date of application</i>	<i>State whether application approved or not approved</i>
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Declaration:

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Mayor' Office Contact Details				
Name of contact person:		Mrs Marizel van Bosch		
Telephone:	Code (028)	5148500	Fax:	028-5142694

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Municipal Manager Contact Details				
Name:		Ms Anneleen Vorster		
Telephone:	Code (028)	5148500	Fax:	028-5142694
Municipality's Postal Address				
PO Box 20				
Swellendam				
Postal Code				6740