

SWELLENDAM MUNICIPALITY



DIRECTORATE: FINANCIAL SERVICES

SUPPLY CHAIN MANAGEMENT

IMPLEMENTATION REPORT FOR THE 2025/2026 FINANCIAL YEAR

INDEX

The scope of the implementation review will include the following:

1. Introduction
2. Policy
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4. Organisational Structure
5. Demand and Acquisition Management
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7. Deviations
8. Awards to Close Family Members of Persons in the Service of the State
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1. INTRODUCTION

This Annual Supply Chain Management Implementation Report provides a consolidated summary of SCM activities for the 2025/2026 fiscal year.

The report confirms that the Municipality continued to implement its SCM Policy through established systems for demand management, acquisition management, bid committee activities, contract management, logistics, disposal management, and SCM reporting.

2. LEGISLATIVE AND POLICY FRAMEWORK

The Local Government: Municipal Finance Management Act, No 56 of 2003, (MFMA) requires the municipality to have and implement a Supply Chain Management Policy which give effect to the provisions of Part 1 of Chapter 11 of the Act which deals with Supply Chain Management (SCM). On the 30th of May 2005, National Treasury issued the Municipal Supply Chain Management Regulations. As a Low-Capacity Municipality, the Swellendam Municipality had to comply with the provisions of the Regulations as from 01 July 2006. Council's first SCM Policy was adopted on 01 December 2005.

Although the MFMA prohibits a Councillor from being a member of a bid committee or any other committee evaluating or approving quotations or tenders, Council has an oversight role to ensure that the Municipal Manager implements all the Supply Chain Management activities in accordance with its policy. For the purposes of such oversight the Regulations require that the Municipal Manager must –

(a) Within 30 days of the end of each financial year, submit a report on the implementation of the policy to the Council.

Following please find the said Supply Chain Management Implementation Report for the 2025/2026 financial year of Swellendam Municipality.

3. POLICY

The policy for the 2025/2026 financial year has been reviewed which was adopted by Council on 30 May 2025.

4. DELEGATIONS

The Municipal Manager is responsible for implementing the policy and to take all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

For that purpose, a system of delegations was designed and implemented in order to maximise the administrative and operational efficiency. The delegations also provide adequate checks and balances in the municipality's Supply Chain Management function.

4. ORGANISATIONAL STRUCTURE

In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its supply chain management policy. The SCMU must operate under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

During the reporting period the staff complement that performed the duties and functions in terms of the SCM policy were as follows:

Manager: Supply Chain

Ass SCM Practitioner: Demand, Risk & Performance

Accountant: Acquisitions

2 x Administrator: Acquisition (1 vacant since 01 April 2025.)

Chief Clerk: Acquisition

SCM Practitioner: Logistics & Contracts

Administrator: Logistics & Disposal

Administrator: Contract Administration

Storeman

5. DEMAND MANAGEMENT

Preferred Suppliers Database

The Municipality is required by legislation to have and maintain a Database of Accredited Prospective Suppliers in order to ensure that all the procurement of goods and services for the Municipality is made through this Database. The Database has been developed from a manual

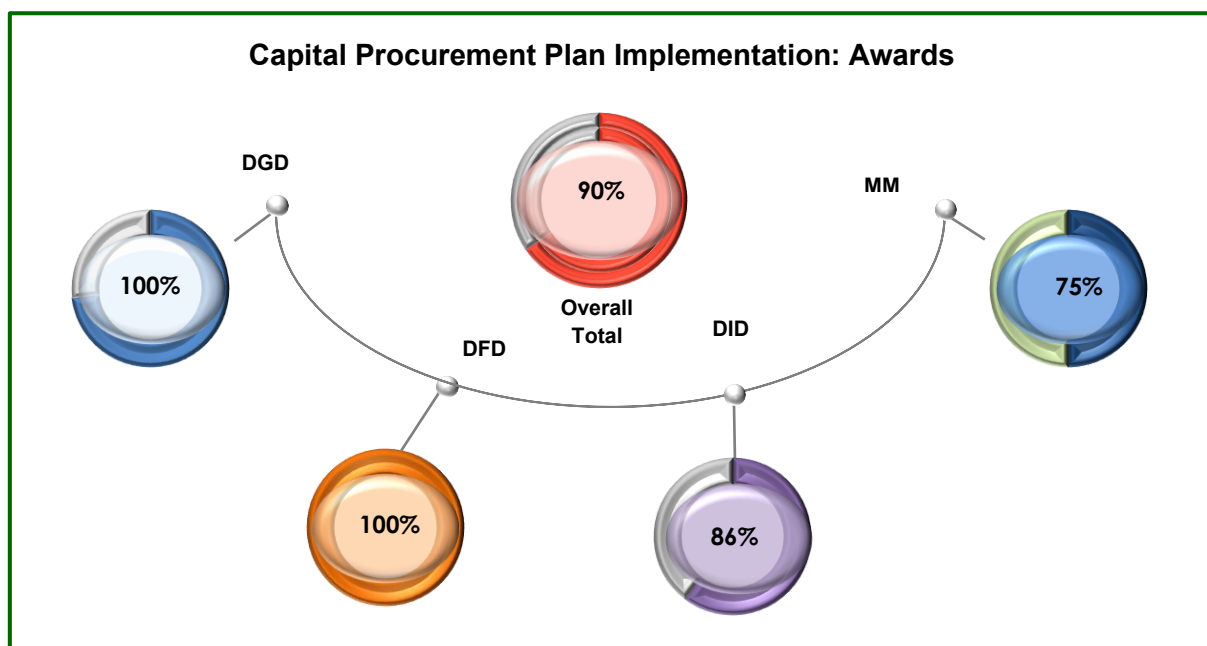
one to a fully functional electronic Database of Prospective Suppliers maintained by the SCMU. Currently there are 1978 suppliers registered on this Database. The number of suppliers increased by 60 from the last financial year.

Procurement Plan

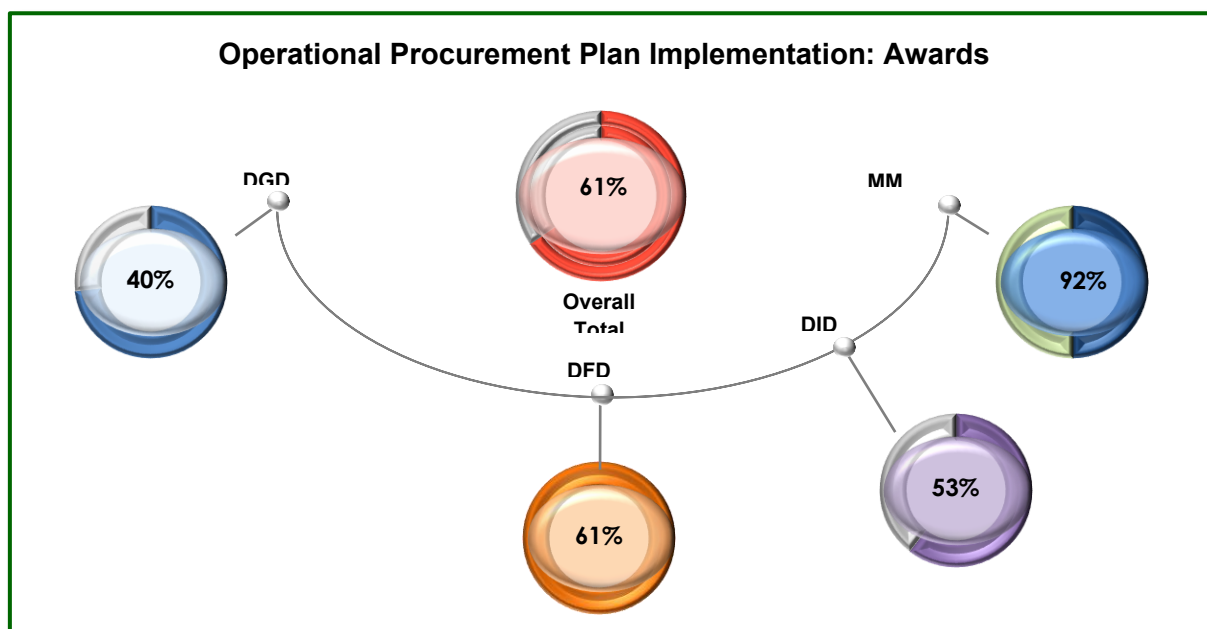
One of the functions of SCM is to ensure that goods, works or services are delivered to the right place, in the right quantity, with the right quality, at the right cost and at the right time.

In order to fulfil the above function, the SCMU, together with the user departments, developed a plan for procurement activities above R30 000. Below is a summary in terms of performance:

Capital



Operational



6. ACQUISITION MANAGEMENT

Procurement Statistics

Nr.	Process description	Total	Monthly average	Daily average	Value
1	No of BSC meetings	47	4	0,20	n/a
2	No of BEC meetings	95	8	0,40	n/a
3	No of BAC meetings	26	2	0,11	n/a
4	No of orders processed/placed	4108	342	17,12	R153 294 716
5	No of formal quotations awarded (R30k to R300k)	62	5	0,26	R6 509 404
6	No of tenders awarded above R300 000	55	5	0,23	R160 995 941
7	No of awards above R30 000 (CIDB)	22	2	0,09	R73 475 864
8	No of contract price increases approved	14	1	0,06	n/a
9	No of contracts amended i.t.o MFMA circular 62	30	3	0,13	R5 204 599
10	No of contracts amended i.t.o s.116(3) of MFMA	3	0	0,01	R5 746 410
11	No of Deviations	56	5	0,23	R12 226 923
12	No of objections	14	1	0,06	n/a
13	No of Regulation 17 approvals	111	9	0,46	R1 931 791
14	No of stock receipts	1661	138	6,92	R7 421 014
15	No of stock issued	10661	888	44,42	-R7 983 715
16	No of stock disposal	2	0	0,01	R379 790
17	No of stock take	12	1	0,05	R5 911 529
18	No of requests received for disposal	7	1	0,03	R7 728

Range of procurement processes

The following thresholds are currently being adhered to in terms of the current SCM policy to support the strategic and operational commitments of the municipality:

(a) Price quotations

Goods and services are procured by way of verbal quotations for a transaction value up to R2 000 (VAT included).

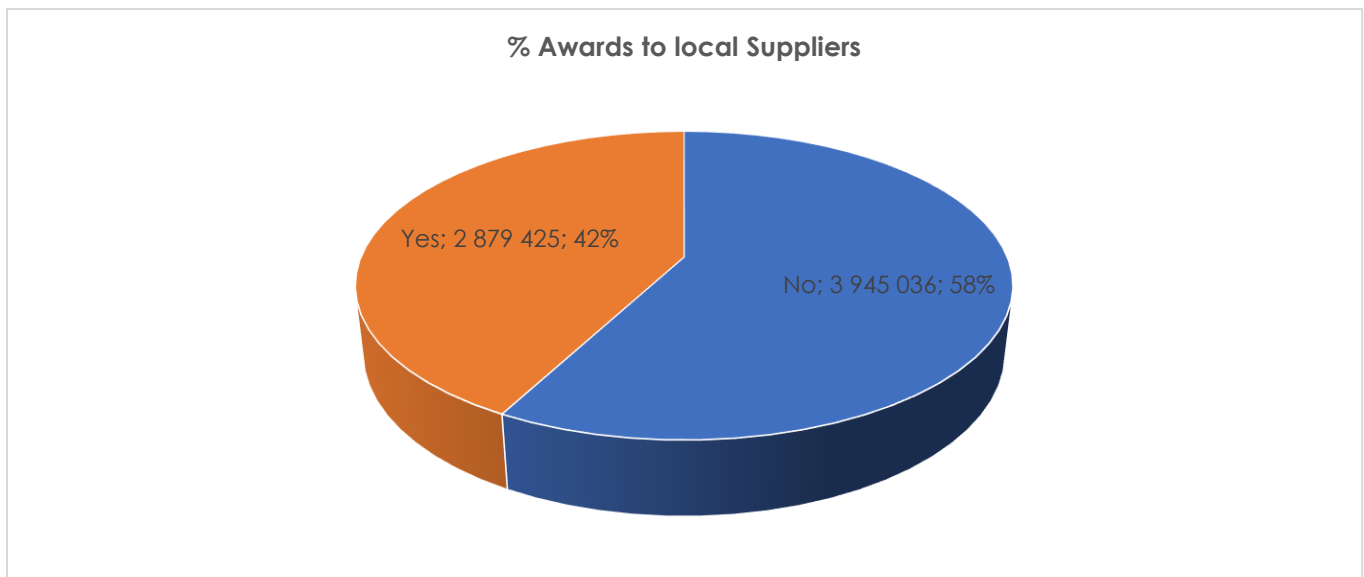
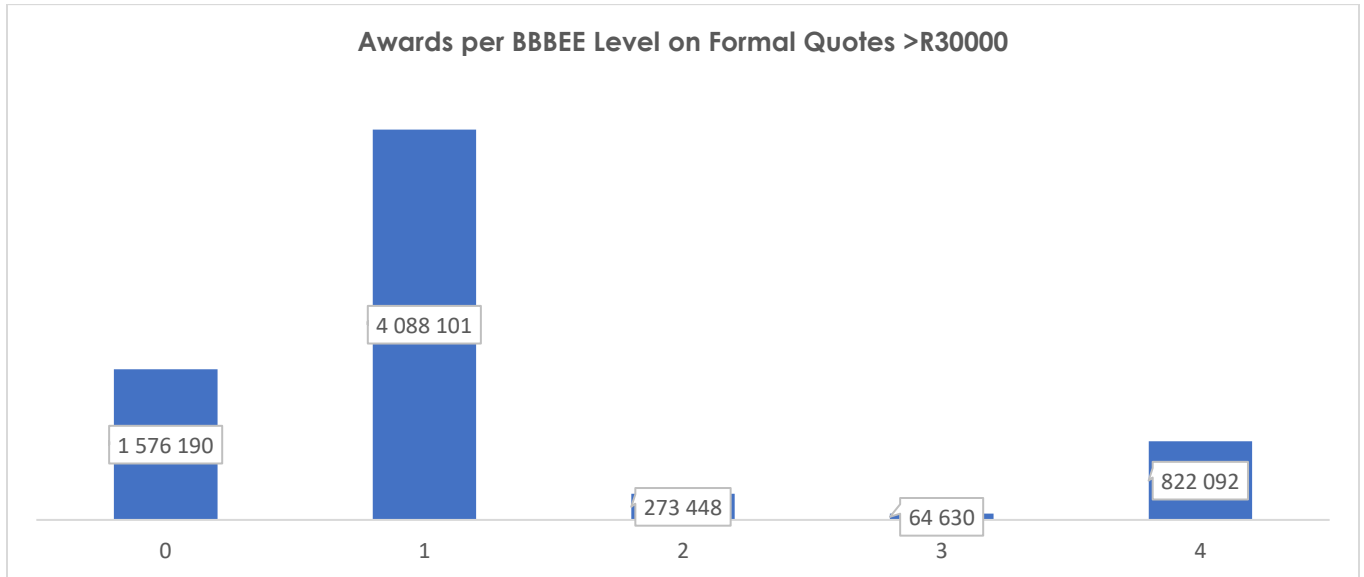
(b) Formal written price quotations

Goods and services are procured by way of written or verbal quotations for a transaction value over R2 001 up to R30 000 (VAT included).

(c) Formal written price quotations

Goods and services must be procured by way of formal written price quotations for procurements of a transaction value over R30 000 up to R300 000 (VAT included). Must be advertised for at least 7 days.

The following quotes above R30 000 were awarded by the CFO in terms of the SCM Delegations in line with the SCM Policy and the Preferential Procurement Policy for the 2025/2026 financial year:



42% was awarded to Companies with women's ownership of 30% or more, valued at R2 886 944.

Quotation No	Quotation Description	Supplier	Amount
SMQ41-24-25	Provision of Land Surveying Services in Barrydale	Town & Country	R64 630,00
SMQ44-24-25	Facilitation of First Aid Level 2 Training	Al Aydrarus Services (Pty)Ltd	R11 850,00

SMQ01-25-26	Repair and Maintenance of Small Plant and Equipment over a 18 month period	Swellendam Grassnyers (Pty) Ltd	R111 229,40
SMQ02-25-26	Provision of Grass Cutting Services_Swellendam	Cancelled	Cancelled
SMQ03-25-26	Provision of Grass Cutting Services_Buffeljagsrivier	Cancelled	Cancelled
SMQ04-25-26	Provision of Grass Cutting Services_Suurbraak	Cancelled	Cancelled
SMQ05-25-26	Provision of Grass Cutting Services_Barrydale	Cancelled	Cancelled
SMQ06-25-26	Supply and Delivery of Fire Skids to Swellendam Municipality	Parkers and Partners (Pty)Ltd	R104 217,60
SMQ07-25-26	Supply and Delivery of Lubricating Oils & Greases For a 1 year period	Piston Power Chemicals (Pty)Ltd	R106 150,85
SMQ08-25-26	Supply of Petrol and Diesel Fuel for a 3 year period (Barrydale Town)	Route 62 Stop CC	R295 000,00
SMQ09-25-26	Supply of Petrol and Diesel Fuel for a 3 year period (Buffeljagsrivier Town)	Vula Vula Trust ta Buffeljagsrivier	R250 000,00
SMQ10-25-26	Hire of Excavator and Drum Vibratory Roller	TVM Konstruksie (Edms) Bpk	R175 743,00
SMQ11-25-26	Supply, Maintenance and Upgrading of Fire and Safety Equipment for a 3 year period	T and T Fire and Safety CC	R153 235,46
SMQ12-25-26	Supply and Installation of Clear PVC Curtains	Cancelled	Cancelled
SMQ13-25-26	Supply and Installation of blinds at Swellendam Municipality for a 2 year period	Tru Essential Commodities (Pty)Ltd	R58 015,41
SMQ14-25-26	Hire Of Digger Loader (TLB) And 10m3 Tip Truck for a 6-Month Period on an As-And-When Basis	Sibakhulu Trading (Pty)Ltd	R129 600,00
SMQ15-25-26	Provision of Basic Bee Removal Training	No Bids Received	No Bids Received
SMQ16-25-26	Provision of Supervisory Management Training	Fachs Business Consulting Training	R55 475,20
SMQ17-25-26	Upgrading of Outer Building at Rhenius Street, Swellendam	Teamwork RL (Pty) Ltd	R107 929,80
SMQ18-25-26	Excavation and Laying of Water Pipeline Glenn Berry Street, Swellendam	Rode Transport and Maintenance (Pty)Ltd	R59 620,00
SMQ19-25-26	Supply and Delivery of Toners for a Two (2) Year Period	A&C Cosmic Solutions	R71 953,20
SMQ20-25-26	Supply and Delivery of Furniture Equipment	Bidvest Waltons (Pty) Ltd	R54 337,50
SMQ21-25-26	Provision of Recruitment Agency Services for the appointment of Senior Managers for 3 years	Roy Steele & Associates CC	R154 311,72
SMQ22-25-26	Supply and Installation of Clear view Fencing	Shannon Rose Trading CC	R179 890,00
SMQ23-25-26	Construction of Four Masonry Bins in Barrydale	Dynamic R Consultants (Pty)Ltd	R239 500,00
SMQ24-25-26	The Appointment of a Service Provider to Facilitate a Report Writing Course for 20 Employees	Cancelled	Cancelled
SMQ25-25-26	The Appointment of a Service Provider to Facilitate an Intermediate Microsoft Excel Course for 15 Employees	PST Training (Pty) Ltd	R25 850,75
SMQ26-25-26	Facilitation of Snake Awareness & Safety Course on the Premises of Swellendam Municipality	No Bids Received	No Bids Received
SMQ27-25-26	Supply and Delivery of a Walk-behind Floor Saw	AH Marais en Seuns (Pty) Ltd	R35 768,11
SMQ28-25-26	Hiring of Excavator, Roller, Dumper and Bulldozer - Barrydale	Potgieter Broers Grondverskuiwing (Edms)Bpk	R209 540,00
SMQ29-25-26	Provision of Calibration services for various water testing instruments	Organisation Excellence Solutions (Pty) Ltd	R21 735,00
SMQ30-25-26	Hiring of Road Construction - Plant Barrydale	Potgieter Broers Grondverskuiwing (Edms)Bpk	R299 805,00
SMQ31-25-26	Supply and Delivery of Trapezoidal Ditch Liners to Barrydale	Memotek Trading Cc	R118 973,00
SMQ32-25-26	Hiring of Bulldozer for Suurbraak & Barrydale Landfill Sites	Potgieter Broers Grondverskuiwing (Edms)Bpk	R33 350,00
SMQ33-25-26	Provision of Training Services - Hazardous and Dangerous Goods Course	Cancelled	Cancelled
SMQ34-25-26	Construction of Inspection Manholes on Existing Sewer House Connections	Liko Construction CC	R90 969,00
SMQ35-25-26	Supply and Delivery of Waste Water Apparatus	National Calibrators and Testers	R55 378,50

SMQ36-25-26	Provision Of External Quality Assessment Services For The Review Of The Swellendam Municipality Internal Audit Function	Nexia SAB&T	R178 500,00
SMQ37-25-26	Supply and Delivery of Water Tanks	Agrimark Operations Ltd	R206 172,00
SMQ38-25-26	Provision of Training Services-Working at Heights Level 1 Training Course	Mordentech Technologies (Pty)Ltd	R16 500,00
SMQ39-25-26	Cleaning and Grasscutting at Klipperivier WWTW - Swellendam	Rode Transport and Maintenance (Pty)Ltd	R21 975,35
SMQ40-25-26	Publication of Advertisements and Notices in the Municipal Area	Suiderpers (Pty) Ltd	Rates
SMQ41-25-26	Provision Of Land Surveying Services On Four (4) Disparate Portions Of Land (Remainder Erf 1) Swellendam	Bezhou Consulting (Pty)Ltd	R52 300,00
SMQ42-25-26	Supply and Delivery of Steel Steps, Channel Grids with Railings at Swellendam Waterworks	Cancelled	Cancelled
SMQ43-25-26	Provision of Pest Control Services for a 3 year period	Majodina Group (Pty) Ltd	R179 530,94
SMQ44-25-26	Provision of Various Small Works in Swellendam	Olwethu Conradie	R18 750,00
SMQ44-25-26	Provision of Various Small Works in Swellendam	Rode Transport Maintenance	R103 550,00
SMQ45-25-26	Provision of Various Small Works in Suurbraak	Ruhan Beukes	R96 750,00
SMQ45-25-27	Provision of Various Small Works in Suurbraak	BSM Contractors	R100 470,00
SMQ46-25-26	Provision of Various Small Works in Barrydale		
SMQ47-25-26	Provision of Various Small Works in Buffeljagsrivier		
SMQ48-25-26	Refurbishment of Kitchen and Bedroom Cupboard (Municipal House)	Parkers and Partners (Pty)Ltd	R67 750,00
SMQ49-25-26	Facilitation of Medical Surveillance of Employees exposed to Hazardous and Biological Chemicals and Agents	Unlimitz Occupational Health Services (Pty)Ltd	R42 000,00
SMQ50-25-26	Supply and Delivery of Electrical Test Equipment	MMP Technology (Pty)Ltd	R55 960,00
SMQ51-25-26	Construction of Concrete Plinth for Buffeljagsrivier Sewer Pump Station	Lilawu Projects (Pty) Ltd	R46 685,40
SMQ52-25-26	Supply and Delivery of 2 Sewer Inspection Cameras and 2 Fire Hose Pressure Testers	Memotek Trading Cc	R69 355,00
SMQ53-25-26	Upgrading of Barrydale Sewer Pump Station	Lehlogonolo La Modimo Group	R186 185,00
SMQ54-25-26	Supply and Erection of Fence and Gate at Municipal House at Klipperivier WWTW	Cancelled	Cancelled
SMQ55-25-26	Provision of Civil Services to Plot 8241	Cancelled	Cancelled
SMQ56-25-26	Supply and Delivery of Fire Skids to Swellendam Municipality	Memotek Trading CC	R32 384,00
SMQ57-25-26	Supply, Delivery and Installation of a Structural Mezzanine Floor	EM Shelving & Racking	R166 629,25
SMQ58-25-26	Provision of Services to Initiate and Investigate allegations regarding Councillor Misconduct	Morar Incorporated	R97 614,00
SMQ59-25-26	Installation Of A Medium Voltage Cable, Mini Substation And Removal Of Medium Voltage Overhead Line in Swellendam Plot 8241	Bloemhof electrical (Pty) Ltd	R96 490,41
SMQ60-25-26	Supply and Installation of Raised Flooring at Outer Building at 6 Rhenius Street, Swellendam	Cancelled	Cancelled
SMQ61-25-26	Construction of Speedhumps in Swellendam Municipal Area	Cancelled	Cancelled
SMQ62-25-26	Supply, Delivery and Installation of Electrical Equipment and Infrastructure Solution at 6 Rhenius Street, Outer Building, Swellendam	MS Technical Services (Pty) Ltd	R182 994,90
SMQ63-25-26	Supply and Replacement of Old Asbestos Pipeline with PVC Pipes	Dynamic R Consultants (Pty)Ltd	R97 635,00
SMQ64-25-26	Hiring of Bulldozer for Suurbraak & Barrydale Landfill Sites	Potgieter Broers Grondverskuiwing (Edms)Bpk	R285 984,00
SMQ65-25-26	Supply and Deliver Personal Computing Devices and Accessories	Diopoint (Pty)Ltd	R275 804,90
SMQ66-25-26	Supply and Installation of Clear PVC Curtains	Cancelled	Cancelled
SMQ67-25-26	Provision of HAZMAT Training	Pinpoint Health and Safety (Pty) Ltd	R28 175,00

SMQ69-25-26	Provision of Household Waterborne Sewer Connections to 13 households in Railton, Swellendam	Rode Transport and Maintenance (Pty)Ltd	R95 574,00
SMQ70-25-26	Supply And Delivery of Water Analysis Reagent Compounds	Agua Africa CC	R80 967,79
SMQ70-25-26	Supply And Delivery of Water Analysis Reagent Compounds	Hach South Africa (Pty) Ltd	R80 967,79
SMQ71-25-26	Hire of Road Construction Plant and Equipment for Road Rehabilitation (Suurbraak)	Cancelled	Cancelled
SMQ72-25-26	Hire of Tools and Small Plant for a 3 year period	Miekana Hire (Pty) Ltd ta Coastal Hire	R126 276,24
SMQ73-25-26	Provision and facilitation of a Evacuation Marshal Course	Cancelled	Cancelled
SMQ74-25-26	Provision and facilitation of a Convey Dangerous Goods by Road Course	Cancelled	Cancelled
SMQ75-25-26	Supply and Installation of Raised Flooring at Outer Building at 6 Rhenius Street, Swellendam	Cancelled	Cancelled
SMQ76-25-26	Replace Existing Luminaires on 18M Poles In Railton, Suurbraak, Barrydale And Powell Stadium	Bloemhof electrical (Pty) Ltd	R207 471,50
SMQ77-25-26	Provision of Financial Misconduct Investigating Services	Morar Incorporated	R253 000,00

(d) A competitive bidding processes

Goods and services are procured by way of a competitive bidding process for-

- procurement above a transaction value of R300 000 (VAT included);

7. BID COMMITTEE SYSTEM

The Accounting Officer has appointed permanent members of the committees as well as secundis. Letter of Appointments, the Code of Conduct and Declaration of Interest has already been signed by the members and secundis of the committees.

(a) The Bid Specification Committee (BSC)

The Bid Specification Committee compiles the specifications for the procurement of goods or services by the municipality.

The committee is appointed by the Accounting Officer and must be composed of one or more officials of the municipality, preferably a Supply Chain Management Practitioner and the manager responsible for the function involved, and may when regarded appropriate by the Accounting Officer, include external specialist advisors. The proceedings are being formalised via the arrangement of meetings by the SCM Unit.

(b) The Bid Evaluation Committee (BEC)

The Bid Evaluation Committee is appointed by the Accounting Officer and must as far as possible be composed of-

- officials from departments requiring the goods or services; and
- at least one supply chain management practitioner of the municipality.

The proceedings have been formalised by taking minutes of the proceedings of the Bid Evaluation Committee meetings by SCM personnel. Currently, the composure of the committee excludes a SCM practitioner due to a lack of staff.

(c) The Bid Adjudication Committee (BAC)

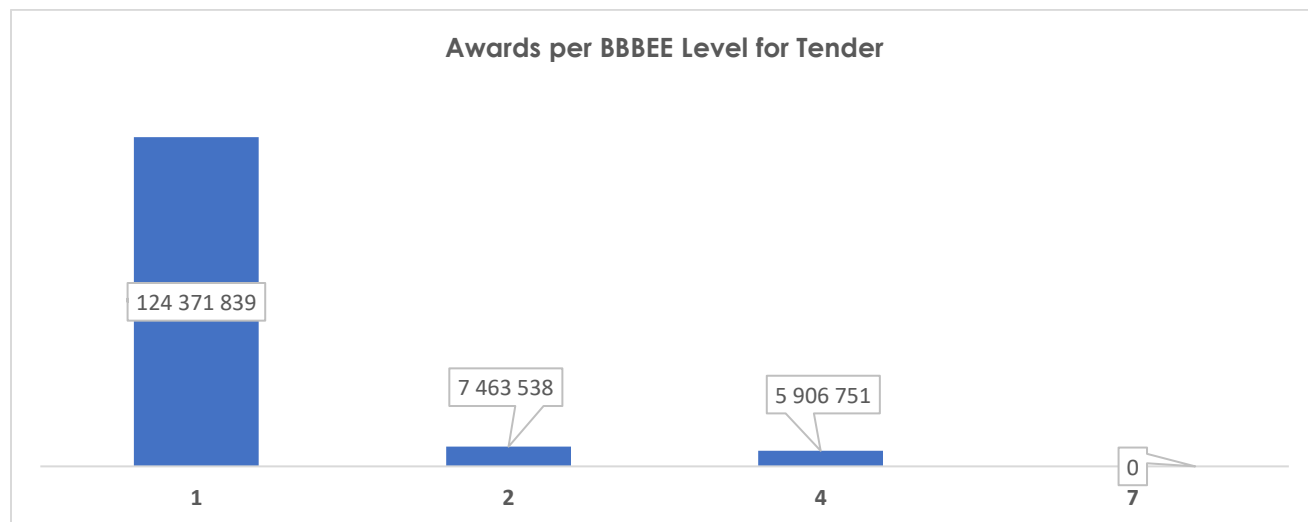
The Bid Adjudication Committee must consist of at least four senior managers of the municipality which must include –

- the chief financial officer or, if the chief financial officer is not available, another manager in the budget and treasury office reporting directly to the chief financial officer and designated by the chief financial officer;
- at least one senior supply chain management practitioner who is an official of the municipality; and
- a technical expert in the relevant field who is an official of the municipality, if the municipality has such an expert.

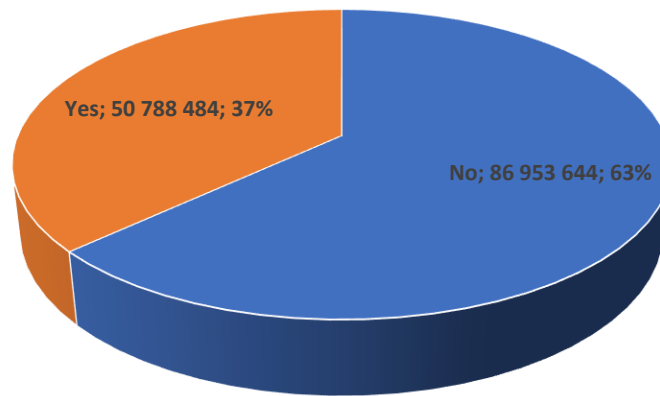
The Bid Adjudication Committee has been functional and has been involved in all bids exceeding R300,000.

Bids recommended by the Bid Adjudication Committee

The following bids were recommended by the BAC and awarded by the Accounting Officer in terms of the SCM Policy and the Preferential Procurement Policy for the 2025/2026 financial year:



% Awards to Local Suppliers for Tenders



35% was awarded to Companies with women's ownership of 30% or more, valued at R48 164 651.

Tender No	Tender Description	Supplier	Amount
SMT21/24/25	Provision of Employee Counselling Services for a 3 Year Period	Cancelled	Cancelled
SMT36/24/25	Provision of Security Services for a Three Year Period	Sibakulu Trading (Pty)Ltd	R7 635 093,66
SMT37/24/25	Door-to-Door Recycling Collection- Barrydale Pilot Programme	Jannie De Kock t/a R62 Recycling	R173 400,00
SMT39/24/25	Upgrading Swellendam Bulk Water - Gravity Main Water Treatment Plant to Railton Pump Station	Amandla Tess JV	R8 608 500,00
SMT40/24/25	Roof Painting of Municipal Buildings for a 3 Year Period	Parkers and Partners (Pty)Ltd	R566 674,82
SMT48/24/25	Clearing of Illegal Dumping for a 3 year period	Cancelled	Cancelled
SMT53/24/25	Provision of a VOIP Telephone System For a 3 Year Period	Innovo Networks (Pty)Ltd	R1 387 363,62
SMT56/24/25	Upgrading of Railton Sport Grounds Netball Clubhouse, Cricket Field and Related Items - Phase 3	Cruzline Projects	R3 659 922,84
SMT01/25/26	Supply and Deliver Personal Computing Devices and Accessories	Ubuntu Technology (Pty)Ltd	R437 232,17
SMT02/25/26	Grouplife Insurance Scheme for Swellendam Municipal Employees	Verso Benefits Administrator (Pty) Ltd	R4 340 141,31
SMT03/25/26	Demolishing, Relocation of the Municipal Building Infrastructure at 49 Voortrek Str	Kingship Management Services and Suppliers	R1 461 459,10
SMT04/25/26	Resealing, Rehabilitation and Resurfacing of Various Roads in the Swellendam Municipal Area for a 3 year period	Roadmac Surfacing Cape (Pty) Ltd	R15 915 771,95
SMT05/25/26	Upgrading of Barrydale Bulk Water Infrastructure Phase 2 Portion 3	Amandla Tess JV	R19 350 562,09
SMT06/25/26	Supply and Delivery of a 32 Core Xeon Server	Ubuntu Technology (Pty)Ltd	R275 162,57
SMT07/25/26	Upgrading of Swellendam Bulk Water Pipeline and Water Pumpstation	Benver Civils (Pty)Ltd	R8 050 750,29
SMT08/25/26	Supply and Delivery of Various Software Packages for a 3 year period	First Technology Western Cape (Pty)Ltd	R2 887 638,84
SMT09/25/26	Provision of Specialist Legal Services (MFMA, SCM and Related Services)	Brasika Consulting (Pty) Ltd	R719 883,36

SMT10/25/26	Supply and Delivery of Aluminium Sodium Oxide for a 3 year period	Chemtoll (Pty)Ltd	R2 172 005,00
SMT11/25/26	Provision of Spray Painting and Panel Beating Services for a 3 year period	Mjo Bedrywe CC	R461 966,94
SMT12/25/26	Supply and Delivery of a 6000l Water Tanker	Isuzu Motors South Africa	R1 495 833,59
SMT13/25/26	Supply of Petrol and Diesel Fuel for a 3 year period (Swellendam Town)	Sentraal-Suid Co_Operative Ltd	Rates
SMT13/25/26	Supply of Petrol and Diesel Fuel for a 3 year period (Swellendam Town)	Wozani Berg Gasoline	Rates
SMT14/25/26	Supply and Delivery of Vehicles	Isuzu Motors South Africa	R2 132 703,82
SMT15/25/26	Upgrading of Silo Wastewater Pump Station Phase 2	Nkutwala Construction	R2 803 066,86
SMT16/25/26	Supply and Delivery of Traffic Uniform for a 3 year period	Sparks & Ellis Uniforms	R488 250,40
SMT18/25/26	Provision of Services for the Demolition of Illegal Structures in the Swellendam Municipality Area for a 3 year period	Red Ant Security Relocation and Eviction Services (Pty)Ltd	Rates
SMT19/25/26	Supply & Delivery of a 12M Mobile Cherry Picker Trailer to Swellendam Municipality	All Terrain Services and Equipment (Pty)Ltd	R701 395,35
SMT20/25/26	Travel Agency & Management Services until 30 June 2028	City of Choice Travel and Tours (Pty)Ltd	R679 848.48
SMT21/25/26	Web-Based Performance & Risk Management System and Tool	Cancelled	Cancelled
SMT22/25/26	Construction of the Railton Links Community Walkway – Phase 2	Nkutwala Construction	R689 086,44
SMT23/25/26	Clearing of Illegal Dumping For a 3 Year Period	BSM Contractors	R1 286 220,00
SMT24/25/26	The Supply, Delivery Of High Mast Led Lights As And When Requirement Basis For A Three-Year Period For Swellendam Municipality	Matimba Yeru Energy	R 1 250 535.00
SMT25/25/26	Provision of Radio Repeater Services for a Three-year Period	J and E Communications	R128 087,25
SMT26/25/26	Supply and Delivery of a Sewerage Truck	Merafe Holdings (Pty) Ltd	R1 867 835,31
SMT27/25/26	Proposal of Finance Facility of R6 050 000 over Period of 60 Months	The Standard Bank of South africa Limited	R7 484 502,02
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 1	Buffelsdrift Claymine CC	R1 259 263,62
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 2	Cancelled	Cancelled
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 3	Izinga Impahla Enterprise	R1 280 758,91
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 4	Cancelled	Cancelled
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 5	Tosas (Pty)Ltd	R649 046,10
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 6	Izinga Impahla Enterprise	R600 000,00
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 7 & 8	Last Samurai Property holdings ta Ithuba Industries	R3 442 712,65
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 10	Omzu Consultants (Pty)Ltd	R5 221 564,23
SMT28/25/26	Supply and deliver roads and storm water related construction materials Category 11	African Water Utilities	R1 162 737,67
SMT29/25/26	Partial Demolition And Refurbishment Of The Thusong Community Centre Building In Swellendam	Matukane Investment Holdings	R7 990 714,23
SMT30/25/26	Supply, Delivery and Offload of Water and Sewerage Pipes & Fittings for a 3-year period	Last Samurai Property holdings ta Ithuba Industries	R4 704 126,52
SMT31/25/26	Supply of Petrol and Diesel Fuel for a 3 year period (Barrydale)	Agrimark Operations Ltd	Rates
SMT33/25/26	Supply and Delivery of a 7 Ton Truck	Key Spirit Trading 218	R999 250,00
SMT34/25/26	Provision of ICT Services for a 3 year period	Cancelled	Cancelled
SMT35/25/26	Supply, Delivery & Offload of Valves, Manholes and Water Meters for a 3-year period	KFC Engineering & Industrial Suppliers	R3 813 816,42

SMT36/25/26	Supply, Installation, Maintenance and Live Monitoring of Alarm and CCTV cameras with Operational Control Room and Armed Response	Fam Genote (Pty) Ltd ta Secunet Security Solutions and Patrols	R1 620 346,50
SMT37/25/26	Supply, Delivery, Installation, Commissioning and Maintenance of Office Automation Solutions	Konica Minolta South Africa - a division of Bidvest office (Pty) Ltd	R2 683 886,70
SMT40/25/26	Supply and Delivery of Electrical Materials for a 3 year period	Kader Technology (Pty)Ltd	R3 801 684,29
SMT41/25/26	Drilling of new Boreholes in Swellendam	Thoka Geosciences (Pty) Ltd	R920 000,00
SMT46/25/26	Supply and Delivery of a LDV	Isuzu Motors South Africa	R411 710,33

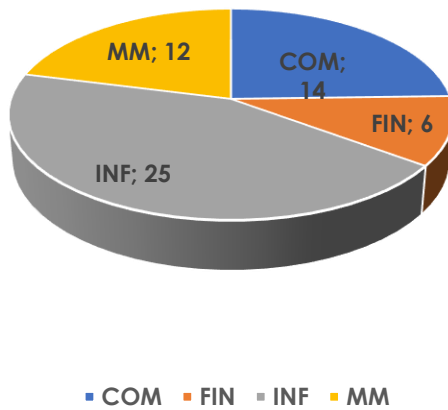
8. DEVIATIONS FROM PROCUREMENT PROCESSES

The Supply Chain Management Policy states in Paragraph 36:

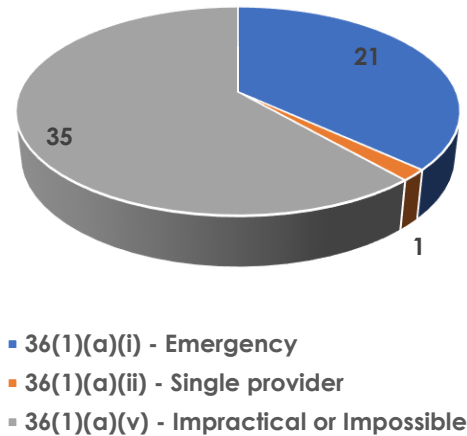
- (1) The accounting officer may –
 - (a) dispense with the official procurement processes established by this Policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only –
 - (i) in an emergency;
 - (ii) if such goods or services are produced or available from a single provider only;
 - (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
 - (iv) acquisition of animals for zoos and/or nature and game reserves; or
 - (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes; and
 - (b) ratify any minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of subparagraphs (1)(a) and (b) of this policy and report them to the next meeting of the council and include as a note to the annual financial statements.
- (3) Subparagraph (2) does not apply to the procurement of goods and services contemplated in paragraph 11(2) of this policy.

Accordingly, please find statistics as well as a schedule of the deviations approved by the Accounting Officer during the 2025/26 financial year:

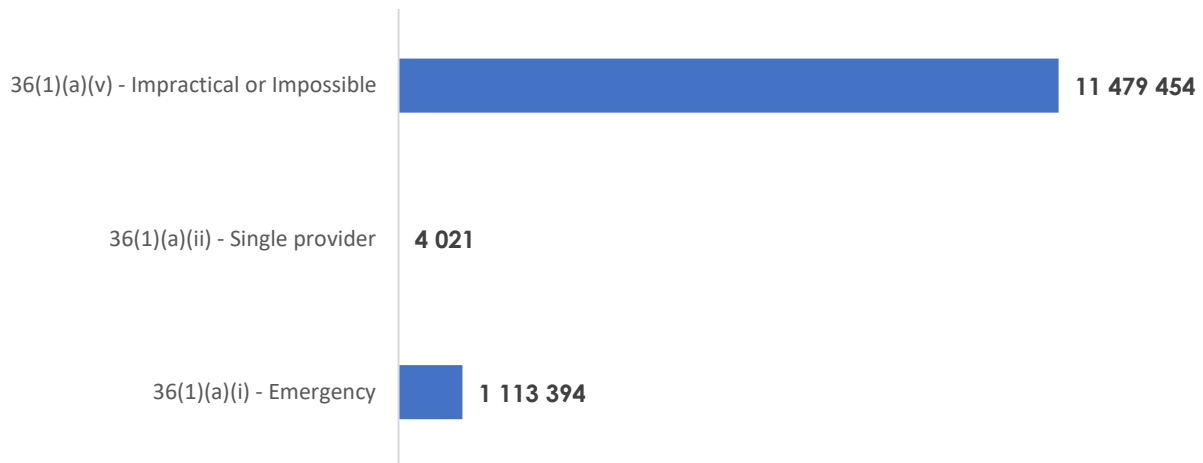
No of Deviations per Directorate



No of Deviations per Type



Value of Deviations per Type



Date	Supplier	Details	Amount	Dir	Reason	Type
01-Jul-25	TMT- Traffic Management Technologies	Provision of Traffic Management System-Cameras for speed for a 3 month period (from July 2025 to September 2025)	R1 481 442,04	COM	A new Tender was followed, however the process was not successful due to irregularities found during the internal Audit review. Currently in process of drafting a new request. Deviation process followed to ensure continuity of service, and compliance with legislation.	36(1)(a)(v) - Impractical or Impossible

01-Jul-25	Ignite Advisory	Provision of Performance and Risk Management System (July 2025)	R35 063,50	MM	The current contract (SMT22-18-19) expires on 30 June 2025 and a new procurement process was followed to procure the above-mentioned services, however the process has not been concluded. In order to ensure effective transition process and prevent non-compliance.	36(1)(a)(v) - Impractical or Impossible
01-Jul-25	Lateral Unison	Provision of Short Tem Insurance	R305 815,00	FIN	The new tender process for the appointment of a service provider for short-term insurance services could not be finalised within the expected timeframe due to delays in the finalisation of specification and bid evaluation processes. As a result, the Municipality is at risk of being without critical insurance cover, which poses significant financial and operational risk. The process is currently in the award phase, to be subjected to an objection period of 14 days.	36(1)(a)(v) - Impractical or Impossible
01-Jul-25	Solvem Consulting (Pty) Ltd	The Provision of a SAMRAS Financial System for the period 01 July 2025 to 30 June 2026	R1 220 531,65	FIN	It is impractical to initiate a new procurement process at this stage. Due to the complexity and cost of new financial system, It will require extensive planning and establishment of requirement, which will take time. If a new service provider is appointed for a new financial system, the current service provider will also be required to assist with the transition as data needs to be migrated from the current system to the new system, which will incur additional costs and time. The municipality is also reliant on the system to ensure effective and efficient management of funds.	36(1)(a)(v) - Impractical or Impossible
09-Jul-25	AAD Truck & Bus	Service of Refuse Compacter (second service, 800 hours)	R12 959,03	INF	The truck is under warranty and need to be serviced at a registered Nissan dealer.	36(1)(a)(v) - Impractical or Impossible
09-Jul-25	Virtueda Systems	Supply of AD Audit Plus	R21 848,85	FIN	Formal Procurement process was followed and award was made to Virtueda Systems. Order was placed and software was uploaded. On the same day supplier informed Administrator ICT they mistakenly uploaded AD Audit Plus instead of AD Audit Plus File Server Add On. The software can not be removed, but to note, the current update for software is due 10	36(1)(a)(v) - Impractical or Impossible

					August 2025, thus product is needed. Therefore, this is deemed an exceptional case.	
16-Jul-25	TH Agustyn (EDMS) BPK	Hauling of portable purified water per tanker form Municipal Depot to Railton and Buffeljagsrivier and water tanks on the roadsides of these villages- starting 1st July 2025.	R8 597,40	INF	On the afternoon of 1st July 2025 one of the two reservoirs in Railton ran out of purified water, after a burst in the mainline pipe. This was aggravated by the fact that the supply pipe from both reservoirs was blocked by stones and other foreign objects. A local supplier and the previous contractor, TH Agustyn, was contacted to cart in purified water from Swellendam to the community. Water trucks were also rented from 2 neighboring municipalities, vide Langeberg & Theewaterskloof.	36(1)(a)(i) - Emergency
29-Jul-25	Appelbos Trust	Lease of a portion of the Farm Appelbos Trust, to accommodate an established communication tower for the Municipality's ICT network, TV and Telkom for a 3 year period.	R100 723,56	MM	The tower has been situated on this portion of land and it is impractical to test the market to place the tower elsewhere. The placement is optimal for the functioning of the TV, Telkom and municipal networks. Council resolved that the lease agreement be renewed, be advertised for public comment and that a deviation process be followed (A43/31/03/2025).	36(1)(a)(v) - Impractical or Impossible
18-Aug-25	Roelf Nel Incorporated	Povision of Adjudicator Services for SMT26-21/22_Upgrading of Barrydale Bulk Wter Infrstaructure Phase 2_Portion 2	R19 741,67	INF	Parties could not agree on matter and claimant approached President of SAICE. Adjudicator Board Member was identified by SAICE to reside over the dispute resolution and this was accepted by all parties. The GCC provide that a dispute under or in connection with the contract must be referred to an ad-hoc adjudicator.	36(1)(a)(v) - Impractical or Impossible
25-Aug-25	Ignite Advisory	Provision of a Performance and Risk Management System for a 4 month period (from August 2025 to November 2025)	R153 479,00	MM	The new tender process has not been finalised and Ignite Advisory is the current service provider of the current Performance and Risk Management System. In order to ensure an effective transition process and prevent possible audit enquiries and findings, access to system is needed.	36(1)(a)(v) - Impractical or Impossible
27-Aug-25	Swellendam Grassnyers	Supply of a 5.5 HP water pump for water truck	R4 500,00	INF	The existing pump's casing cracked and verbal quotations indicated that the repair will be very much the same as a new pump. The	36(1)(a)(i) - Emergency

					water pump is an essential part of the water truck, which is used to deliver portable water to Nuwedorp (Malagas) and Stormsvlei, since no water network is available in the vicinity. Following standard procurement process would delay service delivery.	
02-Sep-25	Power Meter Technics	Power Meter Technics (PMT) SMT30/20/21 Bulk meter reading extension to end August 2025. The new service provider ONTEC was appointed 14/03/2025. The meters and the information need to be transferred from PMT to ONTEC. The online connection from the meters on site to ONTEC system have some technical issues that needs to be resolved, because a proper handover between the former and new provider has not been completed.	R39 569,20	INF	ONTEC was appointed as the new service provider for meter reading. Bidding process was followed to appoint new service provider but due to technical difficulties the new service provider ONTEC cannot read the meters remotely and need more time to resolve the matter. The municipality must facilitate a handover between PMT and ONTEC, as to ensure that transfer between the former and new provider happens seamlessly. The process will require two months to complete.	36(1)(a)(v) - Impractical or Impossible
23-Sep-25	Mubesko Africa (Pty) Ltd	Forensic investigation into Traffic Fine Irregularities	R757 259,61	MM	Serious concerns emerged during public feedback regarding the administration and processing of traffic fines within Swellendam Municipality. Preliminary indications suggest possible irregularities involving revenue collection, data integrity and procedural compliance. Due to the confidential nature of the allegations and the potential involvement of internal personnel, the services of a qualified forensic investigator were engaged informally to initiate a discreet and time-sensitive investigation. This was done to preserve the integrity of evidence and prevent interference with the process. It was imperative that an element of surprise be maintained in this investigation and thus a formal SCM process could not be followed as evidence may have been destroyed or compromised.	36(1)(a)(v) - Impractical or Impossible
03-Oct-25	IMESA	Institute of Municipal Engineering of South Africa (IMESA) Conference 29-31 October 2025	R9 200,00	INF	IMESA is the only organisation of it's kind offering this conference. The CPD points that comes with the conference is needed to retain professional registration with the Engineering Council	36(1)(a)(v) - Impractical or Impossible

					of South Africa (ECSA) which is a job requirement for the position of Senior Manager: Civil Engineering.	
15-Oct-25	TMT Services and Supplies	Provision of administrative support services of a fine collection system and camera equipment with the related operational support from 01 October 2025 to 30 June 2026. The period from 01 April to 30 June 2026 will only be utilised to administer and collect outstanding fines issued up to 31 March 2026.	R 5 400 000,00	COM	A formal tender process was followed to appoint a service provider for the administration and management of traffic fines. However, the process was subsequently cancelled due to material flaws in the administrative procedures, which compromised the integrity and fairness of the evaluation process. In the interim, the current service provider has continued to deliver these services via previous approved deviation processes, ensuring continuity in revenue collection, enforcement and compliance. Their performance has been satisfactory, and their systems are already integrated with municipal operations.	36(1)(a)(v) - Impractical or Impossible
17-Oct-25	AAD Truck & Bus	The Municipality has purchased a new refuse compactor for the department solid waste. The truck is currently on its 3rd service interval 1200Hours. The truck needs to be serviced at a registered Nissan dealer for the warranty purposes. The truck needs to be serviced every 400 Hours.	R11 050,26	INF	The truck is under warranty and need to be serviced at a registered Nissan dealer.	36(1)(a)(v) - Impractical or Impossible
15-Oct-25	Institute of Internal Auditors	IIA SA Western Cape Regional Conference (30 - 31 October 2025) - Non Member Rate	R5 450,00	MM	Specialised training for Professional Auditors hosted by the institute of internal Auditors	36(1)(a)(v) - Impractical or Impossible

12-Nov-25	Sibakulu Trading (Pty) Ltd t/a Sibakulu Security Services	Transport Costs for transferring a security guard to the Buffeljagsrivier Waterworks.	R10 592,97	MM	A night shift security guard was moved from the Swellendam Waterworks to the Buffeljagsrivier Waterworks from 28 September to 3 November 2025 due to vandalism at the site. An alarm system was ordered and installed for the Buffeljagsrivier Waterworks and the gaurd was moved back to the Swellendam Waterworks. Travel Costs for the guard from Swellendam to Buffeljagsrivier for each shift was submitted by the supplier.	36(1)(a)(i) - Emergency
28-Nov-25	Nexus Forensic Services (Pty) Ltd	Appointment of a Forensic Investigator	R305 586,05	MM	1. The Municipality appointed Nexus Forensic Services (Pty) Ltd to conduct a forensic investigation into alleged irregularities within the Supply Chain Management processes through a formal quotation process, SMQ43-24-25. The appointment was based on an estimated number of hours required to complete the investigation as per the approved quotation amount of R209 926.06 VAT incl. 2. During the forensic investigation it became evident that the complexity and extent of the issues under review were significantly greater than initially anticipated. As a result, an additional resource was required resulting that that the actual hours spent exceeded the original estimate, leading to an increase in the total cost of the investigation. 3. This escalation has resulted in the final amount falling within the threshold of a competitive tender process, rather than the quotation category under which the service was initially procured. 4. Given the sensitive and confidential nature of the forensic investigation, as well as the continuity required to ensure an objective and complete outcome, it was neither practical nor feasible to terminate the appointment and initiate a new competitive bidding process while the investigation was in process. 5. This request is justified due to the fact that	36(1)(a)(v) - Impractical or Impossible

					the service provider had already gained access to sensitive municipal data and evidence; appointing a new provider mid-investigation would have compromised the integrity and continuity of the process and the additional resource (hours) were essential to ensure that the investigation was comprehensive, credible and concluded in accordance with professional forensic standard.	
28-Nov-25	Juno Corp (Pty) Ltd	Provision of Sewerage Pump Truck Services	R55 516,25	INF	Swellendam Municipality needs to clean sewerage substance from the sump's basin of a clarifier and a pump sump on the final end of the works, at Swellendam Waste water plant. This substance causes the pumps to clog up and causes damage to pumps and related equipment in the long run. It is getting worse by the day, reaching critical levels as the fat accumulates every day. This makes it impossible to comply to regulations, in terms of SANS 242. This was an immediate intervention to mitigate sub-par effluent from contaminating the river. It is imperative that the municipality services and cleans these facilities, as it affects the health & safety of people downstream of Swellendam, on the Breederiver and is a pollution risk related to spillage of sewerage. The time needed to complete the RFQ process will take too long- this is a critical service with serious consequences on the environment and human health with the interruption of services. Quotations have been acquired for the work as per attached scope by Juno Corp (Pty) Ltd. (HER 1732)	36(1)(a)(i) - Emergency
28-Nov-25	CSX	CSX Security Strips (1000 per Box) are needed for new books the libraries received every quarter from the Provincial Library Services. The purpose of the strips prevents any one from walking out with our books., without checking out at the	R12 730,50	COM	CSX, are the sole providers of our products and services	36(1)(a)(v) - Impractical or Impossible

		circulation desk. To prevent theft of books				
28-Nov-25	SWD Bearings (Pty) Ltd	Provision of Fan Belts for final end pumps	R2 769,20	INF	On Saturday afternoon, 1st November 2025, the fan belts between the pump and the electrical motor of the pump at the final end of Klipperivier WWTW, collapsed. New belts need to be fitted in order to restore the unit's ability to pump the water to the Breederiver. The Manager Water Services phoned the owner of SWD Bearings (Pty) Ltd, to supply the parts. It is imperative that the municipality restore the pump as it effects the health & safety of people and farmers downstream of SWELLEN DAM, WWTW, on the Klipperivier adjacent to the property. The time needed to complete the RFQ process will take too long- this is a critical service with serious consequences on the environment and human health with the interruption of services.	36(1)(a)(v) - Impractical or Impossible
03-Dec-25	Magnacorp 174 cc t/a Turfmaster	Strip & Quote, repair and Service of SCAG	R4 069,30	COM	The service provider was approached to do a strip & quote to identify the problem that caused rattle on the board of the SCAG machine as the fault could only be identified once stripped. The machine is required for grass cutting at the sports grounds in Swellendam, Buffeljags, Suurbraak and Barrydale. The nature of the work requires a specialist; hence a specialist contractor which has available parts was approached, it is fortunately also the supplier the machine was bought from. The machine also had to be serviced to ensure that it function properly. Furthermore, the machine is already at the service provider's premises for repairs. Given said, it is impractical to follow the official procurement process.	36(1)(a)(v) - Impractical or Impossible

15-Dec-25	A B Pumps	Provision of Borehole testing Services	R27 243,50	INF	Due to servere water shortage in Swellendam and surrounding areas, possible alternative water sources must be investigated. At this point we have approximately 35 days of water left for Swellendam with no substantial rain forecast for the foreseeable future. Alternatives must be secured before this time runs out which does not leave enough time for the normal process to be followed.	36(1)(a)(i) - Emergency
09-Jan-26	AAD Truck	Service of refuse compactor (4th service interval at 1600 Hours. CCK 20222	R12 493,65	INF	The municipality has purchased a new refuse compactor for the department solid waste and the truck is under warranty and needs to be serviced at a registered Nissan dealer every 400 hours. The truck is currently on its 4th service interval 1600Hours. The truck needs to be serviced at a registered Nissan dealer for the warranty purposes.	36(1)(a)(v) - Impractical or Impossible
16-Jan-26	Trend Mania 1022 t/a Overberg lighting & Electrical	Assess and testing of airconditioning unit	R3 162,50	INF	The airconditioning unit need to be assessed and tested to determine whether it can be repaired. It is impractical to ask 3 different service providers to remove, assess, test and provide a report on an air conditioning unit. Furthermore, it will not be cost effective to pay for 3 different quotes for the testing and assessment of the air conditioning unit.	36(1)(a)(v) - Impractical or Impossible
13-Feb-26	Truvelo Africa	2 x Cable detector / sensor for portable K53 motorcycle equipment	R4 020,58	COM	This a sole supplier for this type of equipment. Any warranties on Truvelo instruments will expire if instruments are tampered with or maintained/serviced by any other company.	36(1)(a)(ii) - Single provider
25-Feb-26	Hoek's Toyota	Provision of 90 000KM Service on Toyota Starlet CCK8634	R4 586,45	INF	The Vehicle has an engine warranty and need be serviced at a registered Toyota Dealer to maintain the warranty conditions	36(1)(a)(v) - Impractical or Impossible
04-Mar-26	Swellendam Secondary School	Provision of 5 blazers for disadvantaged children	R3 000,00	MM	It is impractical to request three quotations since the uniform and badge are unique to the school.	36(1)(a)(v) - Impractical or Impossible
17-Mar-26	CSX	Servicing of Tattletape equipment at Libraries	R11 212,50	COM	Due to the specialized and proprietary nature of the equipment, servicing can only be performed by authorized supplier. CSX specializes in the servicing and maintenance of tattle tape equipment. The supplier has specialized	36(1)(a)(v) - Impractical or Impossible

					properties. This situation presents a significant risk of environmental contamination and potential harm to residents, making immediate intervention essential.	
04-May-26	Institute of Energy Professionals Africa NPC	Provision of Training for Certified Energy Managers	R27 600,00	INF	The service provider is accredited to provide the training required, in terms of the grant conditions. It is not practical to follow a bid process	36(1)(a)(v) - Impractical or Impossible
19-May-26	MDL Electrical	Provision of Crane Truck	R62 100,00	INF	Crane truck was needed for emergency repairs to electrical infrastructure after storm. Areas were without power for days and all the municipal vehicles required for the repairs were out of commission.	36(1)(a)(i) - Emergency
18-May-26	Superspar	Provision of Sausage, Rolls, Cooldrinks, Mustard Sauce, serviettes	R2 849,97	MM	The normal competitive bidding process could not be followed due to the urgent and unforeseen circumstances resulting from the storm, which caused widespread infrastructure damage and disruption of electricity services. Employees were required to work extended hours under emergency conditions to remove branches and restore electricity supply to the community. The procurement of sausage rolls for a braai is intended as an immediate form of appreciation and morale support to employees who rendered essential services under difficult conditions. Following a formal bid process would have resulted in delays that would undermine the purpose of the initiative, which is to promptly acknowledge and support staff wellbeing after an emergency response. The value of the procurement is also of a low monetary threshold, making it impractical and disproportionate to follow a full competitive process given the urgency and nature of the requirement.	36(1)(a)(i) - Emergency

27-May-26	Asla Construction (Pty) Ltd	Repair of 64 Vandalised Houses_Die Boord	R930 150,30	INF	Asla Construction (Pty) Ltd was appointed to construct 950 low-cost houses under a Memorandum of agreement dated 22 August 2012, supported by Addendum 4 dated 13 August 2021, known as the "Railton: 950 IRDP Housing Project". Subsequently, 64 houses were vandalised, with an estimated damage value of R 930 105, 30. The Municipality informed the Western Cape Department of infrastructure of the vandalism in several communications. The Western Cape Department of infrastructure approved funding for the repair of the 64 vandalised houses, subject to conditions, including that the funds may only be used for those repairs, that statements and supporting documentation must be provided for withdrawals from the Separate Operating Account, that no further extensions or approvals will be granted for additional damaged units, and that beneficiaries must be properly identified and approved.	36(1)(a)(v) - Impractical or Impossible
26-May-26	M.L. Swart	Repair and Replacement of damaged roof sections in Caravan Park	R59 000,00	COM	The buildings were assessed and it was determined that the roof coverings needs to be re-installed, after the storms. The procurement process of above R30 000.00 would have taken a longer period of time to finalise. The building is exposed to rain and ingress of water into the building will cause additional damage to the internal structure. Therefore, following a procurement process would be impractical and result in additional and avoidable damage.	36(1)(a)(i) - Emergency
27-May-26	Drostdy Oudhede	Repair and Replacement of windows in Cravan Park	R37 860,00	COM	The buildings were assessed and it was determined that some of the wood frames fell out and other lost glass panes, after the storms. The procurement process of above R30 000.00 would have taken a longer period of time to finalise. The building is exposed to natural elements and a security risk. It is imperative that the windows be repaired at the earliest possible time. Therefore,	36(1)(a)(i) - Emergency

					following a procurement process would be impractical and result in additional and avoidable damage.	
27-May-26	Swellen Konstruksie	Emergency cutting, clearing of trees in Swellendam	R89 700,00	COM	The municipality experienced storm wind conditions on 11 May 2026, which led to the damage of several trees and infrastructure. A large number of tree fell in the roads, on electrical infrastructure, fences, parks and public spaces. The municipality prepared a fixed rate based document, and service providers that were capable to deliver the service were identified and approached to obtain quotations, for the emergency cutting and clearing of trees.	36(1)(a)(i) - Emergency
27-May-26	Wena Civils	Emergency cutting, clearing of trees in Swellendam	R105 300,00	COM	The municipality experienced storm wind conditions on 11 May 2026, which led to the damage of several trees and infrastructure. A large number of tree fell in the roads, on electrical infrastructure, fences, parks and public spaces. The municipality prepared a fixed rate based document, and service providers that were capable to deliver the service were identified and approached to obtain quotations, for the emergency cutting and clearing of trees.	36(1)(a)(i) - Emergency
27-May-26	Julana General Services	Emergency cutting, clearing of trees in Swellendam	R85 800,00	COM	The municipality experienced storm wind conditions on 11 May 2026, which led to the damage of several trees and infrastructure. A large number of tree fell in the roads, on electrical infrastructure, fences, parks and public spaces. The municipality prepared a fixed rate based document, and service providers that were capable to deliver the service were identified and approached to obtain quotations, for the emergency cutting and clearing of trees.	36(1)(a)(i) - Emergency
27-May-26	Jerome February	Emergency cutting, clearing of trees in Swellendam	R89 700,00	COM	The municipality experienced storm wind conditions on 11 May 2026, which led to the damage of several trees and infrastructure. A large number of tree fell in the roads, on electrical infrastructure, fences, parks and public	36(1)(a)(i) - Emergency

					spaces. The municipality prepared a fixed rate based document, and service providers that were capable to deliver the service were identified and approached to obtain quotations, for the emergency cutting and clearing of trees.	
27-May-26	Tree Care t/a Cape Tree Services	Removing broken branches and balancing of 4 high trees to avoid future damage to property in De Mist Street	R38 600,00	COM	This is an emergency situation to remove broken branches in very high trees on the sidewalks in De Mist Street. The trees was damaged by the extreme winds on 11 May 2026. The cost estimate is above R30 000.00, which is a longer procurement process. The trees are too high for the municipal cherry picker truck and require a specialist with the required personnel expertise and equipment to bring down the damaged/unbalanced tree branches. The trees poses a significant risk to surrounding structures, fences, vehicles, and people.	36(1)(a)(i) - Emergency
28-May-26	Bloemhof Electrical	Provision of repairs on the Electrical infrastructure	R46 934,26	INF	Emergency repair work at Marlot was required by an electrical contractor, after the storm damage. Swellendam Municipality does not have the equipment to do the work and the electricity needed to be restored as soon as possible. Multiple suppliers were contacted and only Bloemhof Electrical was available to do the work.	36(1)(a)(i) - Emergency
27-May-26	Rina van der Watt	Facilitation of emergency counselling sessions with employees with the electrical and parks sections who witnessed an incident where employees got injured while on duty	R8 583,00	MM	The deviation was necessitated by an unforeseen and urgent situation arising from a workplace incident in which employees were injured while performing their official duties. A number of employees who witnessed the incident were exposed to significant psychological trauma, thereby creating an immediate need for professional counselling and trauma debriefing services. Given the urgent nature of the circumstances, it was not reasonably practical to follow the prescribed competitive bidding process without compromising the health, safety and well-being of the affected employees. Any	36(1)(a)(i) - Emergency

					delay in the procurement of such services would have been detrimental and inconsistent with the employer's duty of care in terms of applicable labour and occupational health and safety obligations. Accordingly, the procurement of emergency counselling services was undertaken to ensure immediate intervention. This deviation was executed in order to safeguard the interests of the employees and the Municipality.	
03-Jun-26	Isuzu Swellendam	Provision of Service on Isuzu Bakkie (first 15 000km service) CCK 13290	R4 086,04	INF	The bakkie is still under engine warranty and must be serviced at a registered Isuzu dealer to maintain the warranty.	36(1)(a)(v) - Impractical or Impossible
05-Jun-26	Parkers and Partners	Repair of N2 Pump Station roof	R28 783,40	INF	This is an emergency situation, as the roof of the N2 pump station has been left exposed which could cause damage to infrastructure and illegal access. The roof sheets of the of the building was blown off during the storm. The process of waiting for the accessor of the insurance is taking time, due to the numerous claims and damages related to the heavy storm winds in Swellendam and surrounding areas.	36(1)(a)(i) - Emergency
10-Jun-26	Magnacorp 174 cc t/a Turfmaster	Strip and Quote, Repair of SCAG Machine	R31 050,00	COM	The Service Provider was approached to do a strip & quote to identify the problem with the SCAG machine as the problem can only be identified after inspection. It is impossible to take the machine to three different suppliers as each supplier will then have to be paid for stripping the machine, the municipality also runs the risk of losing parts in the process. Upon inspection, the service provider found that the engine is beyond repair and needs to be replaced.	36(1)(a)(v) - Impractical or Impossible

15-Jun-26	Rina van der Watt	Facilitation of emergency counselling sessions for employees in the refuse removal section who found a baby in a refuse bag.	R3 250,00	MM	The normal quotation process could not be followed due to the urgent and unforeseen nature of the traumatic incident where a baby was found in a refuse bag while employees were busy with residential refuse removal, which required immediate, specialised counselling services to protect employee wellbeing, fulfill the employer's duty of care, and prevent further psychological harm. Delaying intervention to conduct a competitive procurement process would have posed significant risk to employees and operational continuity, justifying the use of emergency procurement measures. This deviation was executed under the direct instruction and authorisation of the Municipal Manager, who, having duly considered the urgency and risks involved, recommended the deviation in order to safeguard the interests of the employees and the Municipality.	36(1)(a)(i) - Emergency
23-Jun-26	Bontebok Primary School	Provision of Rugby Shorts	R7 476,84	MM	It is impractical to request three quotations since the rugby pants, which form part of the school uniform are unique to the school's colours.	36(1)(a)(v) - Impractical or Impossible
23-Jun-26	Riversdal Electrical	Provision of Repair work on Electrical Infrastructure	R187 762,75	INF	This was due to damage to the electrical infrastructure after the storm. The service provider's scope of works already include the fault finding and repairs on Electrical Infrastructure. However, the original scope of works does not include the use of an Arial Platform (Crane truck with Bucket) as and when required.	36(1)(a)(i) - Emergency

23-Jun-26	Easypay (Pty) Ltd	Facilitation of Third Party Payments from 1 June 2025 to July 2026	R416 000,00	FIN	The Municipality became aware of an agreement entered into in October 2016 for third-party payment services, without following the required procurement process under the Municipal SCM Policy and applicable legislation. The service provider's fees were deducted directly from the Municipality's bank account, therefore the agreement was not identified through the normal SCM controls. The agreement only came to the Municipality's attention when its primary banking services contract moved from ABSA Bank to Standard Bank in 2025, after a separate competitive tender process for banking services. After confirmation, the Municipality acted to correct the matter. A 90-day cancellation notice was issued in terms of clause 4.2 of the 2016 agreement. The contract was therefore terminated effective 31 July 2026. The contract was cancelled because it did not comply with the required SCM processes. The previous arrangement should be dealt with separately as possible irregular expenditure under the relevant UIFW processes and is not part of this deviation request. The third-party payment services is important for the Municipality's revenue collection and financial administration. It allows residents and customers to pay municipal accounts through third-party platforms, such as retail outlets or other payment channels. The service provider transfers the money to the Municipality and provides reports so that payments can be correctly allocated and reconciled. If this service stops suddenly, it could affect cash flow, delay payment allocations, create reconciliations difficulties and inconvenience the public. The Municipality has already started a competitive tender process to appoint a service provider for third-party payment services. Tender No.	36(1)(a)(v) - Impractical or Impossible
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					SMT44-25-26 was advertised and closed 19 June 2025. The tender is currently being evaluated and has not yet reached final award or implementation stage, illustrating that the Municipality is working towards a proper procurement solution. This deviation is requested because the Municipality is dealing with an exceptional situation. It is not practical to follow the normal procurement process for the stipulated period before the new tender appointment is in place.	
30-Jun-26	Isuzu Swellendam	Provision of Service on Isuzu Bakkie (first 15 000km service) CCK 19052	R4 106,74	INF	The bakkie is still under engine warranty and must be serviced at a registered Isuzu dealer to maintain the warranty.	36(1)(a)(v) - Impractical or Impossible
30-Jun-26	AAD Truck & Bus	Provision of Service on Nissan UD 330 Croner - Refuse Compactor(6th service interval, 2400 hours) CCK 20222	R29 553,08	INF	The truck is under warranty and needs to be serviced at a registered Nissan dealer to maintain the warranty	36(1)(a)(v) - Impractical or Impossible

8. AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of paragraph 45 of the Supply Chain Management Policy of Council, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R 2000 in the Annual Financial Statements. The following bids were awarded to a person who is a family member of a person in the service of the state:

Nr	Supplier	Family member	Relationship	Institution	Total
1.	AH Windvogel	MPL R. Windvogel	Mother	Provincial Legislature	-
2.	Bazil Koopman	B. Koopman	Son	Dept of Education	R7 890
3.	Gert Coetzee	L. Coetzee	Wife	Swellendam Municipality	-
4.	Hein's Auto Electrical	J. de Jager	Brother	Swellendam Municipality	-
5.	Jonathan Oktober	M Oktober	Wife	Swellendam Municipality	-
6.	Kemanzi (Pty) Ltd	J. du Toit	Wife	Dept of Education	R1 528 838
7.	Parkers and Partners (Pty) Ltd	K. Juries	Stepson	Swellendam Municipality	R431 774
8.	Masakane Trading (Pty) Ltd	Q. Martin	Husband	SAPS	R7 911
9.	E. Vermaak	J. Vermaak	Wife	Dept of Health	-
10.	Desmond Prins	J. Francis	Daughter	Dept of Health	R9 580
11.	Hermanus Jacobus Swart	F. Swart	Brother	Swellendam Municipality	-

12.	Jacobus Cornelius Kouter	J. Kouter	Brother	Swellendam Municipality	-
13.	RD Beukes	D. Beukes	Mother	Swellendam Municipality	R22 100
14.	Swellendam Bestuurskool (Pty) Ltd	R. Blauw	Son	Dept. of Education	R67 800
15.	KJ Uys	R. Theodore	Uncle	Swellendam Municipality	R3 850
16.	AgriTech CC T/A Autozone	L. Baransky	Wife	Swellendam Municipality	R17 059
17.	Phillip Crafford T/A Crafford Blinds	J. Crafford	Wife	Swellendam Municipality	-
18.	Red Ant Security	N. Lesiela	Wife	Mogale City Mun	-
19.	Jarsiem Carelse	W. Carelse	Son	Swellendam Municipality	R18 421
20.	Durcharme Consulting	L.Mbekeni	Wife	Dept of Rural Development and Land Reform	R2 667 487
21.	Genlux Lighting a Division of ACTOM	I.Kruger (Nel)	Son	City of Cape Town Municipality	-

9. AWARDS TO PERSONS IN THE SERVICE OF THE STATE

In terms of Council's Supply Chain Management Policy, paragraph 44, the municipality is prohibited from doing business with any person in the service of the state.

The following deviations from this paragraph were approved by the Accounting Officer:

None

10. REPORTING OF AWARDS ABOVE R100, 000

In terms of MFMA circular 34, all awards above R100 000.00 must be reported to Provincial and National Treasury on a monthly basis. The following awards were reported for the 2025/26 financial year:

Contract details			Total value of contracts		Premium Value Paid		B-BBEE Status Level of Contributor	Method of procurement	Preference point system	Sub-contracting		Is the bid awarded in terms of section 114 of the MFMA?
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Value	Premium Value Paid	Premium % Paid	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10	< than 25% (Insert value)	> than 25% (Insert value)	(Yes/ No)
SCMD001/25/26	TMT- Traffic Management Technologies	Provision of Traffic Management System- Cameras for speed for a 3 month period (From July 2025 to September 2025)	R1 500 000,00	R1 500 000,00	0,00	0,00	1	Deviation	80/20	0	0	No
SCMD003/25/26	Lateral Unison	Provision of Short Tem Insurance	R305 815,00	R305 815,00	0,00	0,00	3	Deviation	80/20	0	0	No
SCMD004/25/26	Solvem Consulting (Pty) Ltd	The Provision of a SAMRAS Financial System for the period 01 July 2025 to 30 June 2026	R1 220 531,65	R1 220 531,65	0,00	0,00	1	Deviation	80/20	0	0	No
SMT45/24/25	Silver Lake Trading 305 Africa (Pty) Ltd t/a Opuientia Financial Services	Provision of Short-term Insurance for a Period 01 July 2025 to 30 June 2028	3785698,8	3785698,8	0,00	0,00	1	Tender	80/20	0	0	No
SMT55/24/25	Last Samurai Property Holdings 2 t/a ithuba industries	Supply and Delivery of 500mm Water Pipes	803916,83	803916,83	0,00	0,00	1	Tender	80/20	0	0	No
SCMD008/25/26	Appelbos Trust	Lease of a portion of the Farm Appelsbos Trust, outside of Swellendam, to	R100 723,56	R100 723,56	0,00	0,00	0	Deviation	80/20	0	0	No

		accommodate an established communication tower for the Municipality's ICT network, TV and Telkom.										
SMT01/25/26	Ubuntu Technology (Pty)Ltd	Supply and Deliver Personal Computing Devices and Accessories	R437 232,17	R437 232,17	0,00	0,00	1	Transversal Tender	80/20	0	0	No
SMT12/25/26	Supply and Delivery of a 6000l Water Tanker	Supply and Delivery of a 6000l Water Tanker	R1 495 833,59	R1 495 833,59	0,00	0,00	1	Transversal Tender	80/20	0	0	No
SMQ01/25/26	Swellendam Grassnyers (Pty) Ltd	Repair and Maintenance of Small Plant and Equipment over a 18 month period	R111 229,40	R111 229,40	0,00	0,00	4	Formal Quotation	80/20	0	0	No
SMT38/24/25	Access Medical (Pty)Ltd	Supply and Delivery of Sanitary Papers for a 3 year period	R389 088,45	R389 088,45	0,00	0,00	1	Tender	80/20	0	0	No
SCMD010/25/26	Ignite Advisory	Provision of a Performance and Risk Management System for a 4 month period (from August 2025 to November 2025)	R153 479,00	R153 479,00	0,00	0,00	3	Deviation	80/20	0	0	No
SMT49/24/25	Benver Civils & Plant Hire	Upgrading of Swellendam (Railton) Gravel Roads and Stormwater Phase 3. Portion 2	R13 635 394,87	R13 635 394,87	0,00	0,00	1	Tender	80/20	0	0	No
SMT42/24/25	Kwapele t/a Clean-it CC	Supply And Delivery of Cleaning and Janitorial Supplies for a 3 year period	R873 229,18	R873 229,18	0,00	0,00	1	Tender	80/20	0	0	No
SMT42/24/25	Caprichem Saccs (Pty)Ltd	Supply And Delivery of Cleaning and Janitorial Supplies for a 3 year period	R386 936,31	R386 936,31	0,00	0,00	1	Tender	80/20	0	0	No
SMT44/24/25	Memotek Trading CC	Supply And Delivery of Sand, Stone & Gravel Materials for a 3 year period	R1 932 844,16	R1 932 844,16	0,00	0,00	1	Tender	80/20	0	0	No
SMT44/24/25	TVM Konstruksie Edm Bpk	Supply And Delivery of Sand, Stone & Gravel Materials for a 3 year period	R546 479,22	R546 479,22	0,00	0,00	0	Tender	80/20	0	0	No
SMT56/24/25	Cruzline Projects	Upgrading of Railton Sport Grounds Netball Clubhouse, Cricket Field and Related Items - Phase 3	R3 659 922,84	R3 659 922,84	0,00	0,00	1	Tender	80/20	0	0	No
SMT37/24/25	Jannie De Kock t/a R62 Recycling	Door-to-Door Recycling Collection- Barrydale Pilot Programme	R173 400,00	R173 400,00	0,00	0,00	4	Tender	80/20	0	0	No
SCMD014/25/26	Mubesko Africa (Pty) Ltd	Forensic investigation into Traffic Fine Irregularities	R396 000,00	R396 000,00	0,00	0,00	8	Deviation	80/20	0	0	No
SMT10/25/26	Chemtoll (Pty)Ltd	Supply and Delivery of Aluminium Sodium Oxide for a 3 year period	R2 172 005,00	R2 172 005,00	0,00	0,00	1	Tender	80/20	0	0	No
SCMD013/25/26	TMT Services and Supplies	Provision of administrative support services of a fine collection system and camera equipment with the related operational support from 01 October 2025 to 30 June 2026. The period from 01 April to 30 June 2026 will only be utilised to administer and collect outstanding fines issued up to 31 March 2026.	R5 400 000,00	R5 400 000,00	0,00	0,00	1	Deviation	80/20	0	0	No

SMQ10/25/26	TVM Konstruksie (Edms) Bpk	Hire of Excavator and Drum Vibratory Roller	R175 743,00	R175 743,00	0,00	0,00	0	Formal Quotation	80/20	0	0	No
SMQ14/25/26	Sibakhulu Trading (Pty)Ltd	Hire Of Digger Loader (TLB) And 10m3 Tip Truck for a 6-Month Period on an As-And-When Basis	R129 600,00	R129 600,00	0,00	0,00	1	Formal Quotation	80/20	0	0	No
SMQ06/25/26	Parkers and Partners (Pty)Ltd	Supply and Delivery of Fire Skids to Swellendam Municipality	R104 217,60	R104 217,60	0,00	0,00	1	Formal Quotation	80/20	0	0	No
SMQ07/25/26	Piston Power Chemicals (Pty)Ltd	Supply and Delivery of Lubricating Oils & Greases For a 1 year period	R106 150,85	R106 150,85	0,00	0,00	1	Formal Quotation	80/20	0	0	No
SMQ21/25/26	Roy Steele & Associates CC	Provision of Recruitment Agency Services for the appointment of Senior Managers for 3 years	R154 311,72	R154 311,72	0,00	0,00	4	Formal Quotation	80/20	0	0	No
SMT36/24/25	Sibakulu Trading (Pty)Ltd	Provision of Security Services for a Three Year Period	R7 635 093,66	R7 635 093,66	0,00	0,00	1	Tender	80/20	No	No	No
SMT02/25/26	Verso Benefits Administrator (Pty) Ltd	Grouplife Insurance Scheme for Swellendam Municipal Employees	R4 340 141,31	R4 340 141,31	0,00	0,00	2	Tender	80/20	No	No	No
SMT03/25/26	Kingship Management Services and Suppliers	Demolishing, Relocation of the Municipal Building Infrastructure at 49 Voortrek Str	R1 461 459,10	R1 461 459,10	0,00	0,00	1	Tender	80/20	No	No	No
SMT05/25/26	Amandla Tess JV	Upgrading of Barrydale Bulk Water Infrastructure Phase 2 Portion 3	R19 350 562,09	R19 350 562,09	0,00	0,00	1	Tender	80/20	No	No	No
SMT07/25/26	Benver Civils (Pty)Ltd	Upgrading of Swellendam Bulk Water Pipeline and Water Pumpstation	R8 050 750,29	R8 050 750,29	0,00	0,00	1	Tender	80/20	No	No	No
SMT53/24/25	Innovo Networks (Pty)Ltd	Provision of a VOIP Telephone System For a 3 Year Period	R1 387 363,62	R1 387 363,62	0,00	0,00	1	Tender	80/20	No	No	No
SMQ11/25/26	T and T Fire and Safety CC	Supply, Maintenance and Upgrading of Fire and Safety Equipment for a 3 year period	R153 235,46	R153 235,46	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMT11/25/26	Mjo Bedrywe CC	Provision of Spray Painting and Panel Beating Services for a 3 year period	R461 966,94	R461 966,94	0,00	0,00	4	Tender	80/20	No	No	No
SMT26/25/26	Merafe Holdings (Pty)Ltd	Supply and Delivery of a Sewerage Truck	R1 867 835,31	R1 867 835,31	0,00	0,00	1	Transversal Tender	80/20	No	No	No
SCMD20/25/26	Nexus Forensic Services (Pty) Ltd	Appointment of a Forensic Investigator	R305 586,05	R305 586,05	0,00	0,00	2	Deviation	80/20	No	No	No
SMT16/25/26	Sparks & Ellis Uniforms	Supply and Delivery of Traffic Uniform for a 3 year period	R488 250,40	R488 250,40	0,00	0,00	1	Tender	80/20	No	No	No
SMQ22/25/26	Shannon Rose Trading CC	Supply and Installation of Clear view Fencing	R179 890,00	R179 890,00	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMQ17/25/26	Teamwork RL (Pty) Ltd	Upgrading of Outer Building at Rhenius Street, Swellendam	R107 929,80	R107 929,80	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMQ30/25/26	Potgieter Broers Grondverskuiwing (Edms)Bpk	Hiring of Road Construction - Plant Barrydale	R299 805,00	R299 805,00	0,00	0,00	0	Formal Quotation	80/20	No	No	No

SMT20/25/26	City of Choice Travel and Tours (Pty)Ltd	Travel Agency & Management Services until 30 June 2028	R679 848,48	R679 848,48	0,00	0,00	1	Tender	80/20	No	No	No
SMT27/22/23	Sentraal-Suid Co_Operative Ltd	Supply and Delivery of Unleaded Petrol for a three year period	R738 027,15	R738 027,15	0,00	0,00	8	Tender	80/20	No	No	No
SMQ31/25/26	Memotek Trading Cc	Supply and Delivery of Trapezoidal Ditch Liners to Barrydale	R118 973,00	R118 973,00	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMT16/25/26	Sparks & Ellis Uniforms	Supply and Delivery of Traffic Uniform for a 3 year period	R488 250,40	R488 250,40	0,00	0,00	1	Tender	80/20	No	No	No
SMT19/25/26	All Terrain Services and Equipment (Pty)Ltd	Supply & Delivery of a 12M Mobile Cherry Picker Trailer to Swellendam Municipality	R701 395,35	R701 395,35	0,00	0,00	2	Tender	80/20	No	No	No
SMT24/25/26	Matimba Yeru Energy	The Supply, Delivery Of High Mast Led Lights As And When Requirement Basis For A Three-Year Period For Swellendam Municipality	R 1 250 535,00	R 1 250 535,00	0,00	0,00	1	Tender	80/20	No	No	No
SMT09/25/26	Brasika Consulting (Pty) Ltd	Provision of Specialist Legal Services (MFMA, SCM and Related Services)	R719 883,36	R719 883,36	0,00	0,00	4	Tender	80/20	No	No	No
SMT25/25/26	J and E Communications	Provision of Radio Repeater Services for a Three-year Period	R128 087,25	R128 087,25	0,00	0,00	4	Tender	80/20	No	No	No
SMQ36/25/26	Nexia SAB&T	Provision Of External Quality Assessment Services For The Review Of The Swellendam Municipality Internal Audit Function	R178 500,00	R178 500,00	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMQ23/25/26	Dynamic R Consultants (Pty)Ltd	Construction of Four Masonry Bins in Barrydale	R239 500,00	R239 500,00	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMQ28/25/26	Potgieter Broers Grondverskuiwing (Edms)Bpk	Hiring of Excavator, Roller, Dumper and Bulldozer - Barrydale	R209 540,00	R209 540,00	0,00	0,00	0	Formal Quotation	80/20	No	No	No
SMT15/25/26	Nkutwala Construction	Upgrading of Silo Wastewater Pump Station Phase 2	R2 803 066,86	R2 803 066,86	0,00	0,00	4	Tender	80/20	No	No	No
SMT33/25/26	Key Spirit Trading 218	Supply and Delivery of a 7 Ton Truck	R999 250,00	R999 250,00	0,00	0,00	1	Transversal Tender	80/20	No	No	No
SMQ57/25/26	EM Shelving & Racking	Supply, Delivery and Installation of a Structural Mezzanine Floor	R166 629,25	R166 629,25	0,00	0,00	2	Transversal Tender	80/20	No	No	No
SMQ65/25/26	Diopoint (Pty)Ltd	Supply and Deliver Personal Computing Devices and Accessories	R275 804,90	R275 804,90	0,00	0,00	1	Transversal Tender	80/20	No	No	No
SCMD037/25/26	Juno Corp (Pty) Ltd	Hiring of Super Sucker Unit to remove sewerage	R103 612,70	R103 612,70	0,00	0,00	8	Deviation	80/20	No	No	No
SMT27/25/26	The Standard Bank of South africa Limited	Proposal of Finance Facility of R6 050 000 over Period of 60 Months	R7 484 502,02	R7 484 502,02	0,00	0,00	1	Tender	80/20	No	No	No

SMT23/25/26	BSM Contractors	Clearing of Illegal Dumping For a 3 Year Period	R1 286 220,00	R1 286 220,00	0,00	0,00	1	Tender	80/20	No	No	No
SMT04/25/26	Roadmac Surfacing Cape (Pty) Ltd	Resealing, Rehabilitation and Resurfacing of Various Roads in the Swellendam Municipal Area for a 3 year period	R15 915 771,95	R15 915 771,95	0,00	0,00	1	Tender	80/20	No	No	No
SMT22/25/26	Nkutwala Construction	Construction of the Railton Links Community Walkway – Phase 2	R689 086,44	R689 086,44	0,00	0,00	1	Tender	80/20	No	No	No
SMQ43/25/26	Majodina Group (Pty) Ltd	Provision of Pest Control Services for a 3 year period	R179 530,94	R179 530,94	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMT37/25/26	Konica Minolta South Africa - a division of Bidvest office (Pty) Ltd	Supply, Delivery, Installation, Commissioning and Maintenance of Office Automation Solutions	R2 683 886,70	R2 683 886,70	0,00	0,00	1	Transversal Tender	80/20	No	No	No
SMQ62/25/26	MS Technical Services (Pty) Ltd	Supply, Delivery and Installation of Electrical Equipment and Infrastructure Solution at 6 Rhenius Street, Outer Building, Swellendam	R182 994,90	R182 994,90	0,00	0,00	1	Formal Quotation	80/20	No	No	No
SMT46/25/26	Isuzu Motors South Africa	Supply and Delivery of a LDV	R411 710,33	R411 710,33	0,00	0,00	1	Transversal Tender	80/20	No	No	No
SCMD044/25/26	Asla Construction (Pty) Ltd	Repair of 64 Vandalised Houses, Die Boort	R930 150,30	R930 150,30	0,00	0,00	1	Deviation	80/20	No	No	No
SMT60/22/23	Sentraal-Suid Co_Operative Ltd	Supply and Delivery of Diesel Fuel 50ppm for a 3 year period	R3 021 199,18	R3 021 199,18	0,00	0,00	8	Tender	80/20	No	No	No
SMQ76/25/26	Bloemhof electrical (Pty) Ltd	Replace Existing Luminaires on 18M Poles In Railton, Suurbrak, Barrydale And Powell Stadium	R207 471,50	R207 471,50	0,00	0,00	1	Tender	80/20	No	No	No
SMD054/25/26	Riversdal Electrical	Provision of Repair work on Electrical Infrastructure	R187 762,75	R187 762,75	0,00	0,00	4	Deviation	80/20	No	No	No
SMD055/25/26	Easypay (Pty) Ltd	Facilitation of Third Party Payments	R416 000,00	R416 000,00	0,00	0,00	6	Deviation	80/20	No	No	No
SMT36/25/26	Fam Genote (Pty) Ltd ta Secunet Security Solutions and Patrols	Supply, Installation, Maintenance and Live Monitoring of Alarm and CCTV cameras with Operational Control Room and Armed Response	R1 620 346,50	R1 620 346,50	0,00	0,00	4	Tender	80/20	No	No	No
SMT41/25/26	Thoka Geosciences (Pty) Ltd	Drilling of new Boreholes in Swellendam	R920 000,00	R920 000,00	0,00	0,00	1	Tender	80/20	No	No	No
SMT30/25/26	Last Samurai Property holdings ta Ithuba Industries	Supply, Delivery and Offload of Water and Sewerage Pipes & Fittings for a 3-year period	R4 704 126,52	R4 704 126,52	0,00	0,00	1	Tender	80/20	No	No	No
SMQ77/25/26	Morar Incorporated	Provision of Financial Misconduct Investigating Services	R253 000,00	R253 000,00	0,00	0,00	1	Tender	80/20	No	No	No
SMT28/25/26	Tosas (Pty)Ltd	Supply and deliver roads and storm water related construction materials Category 5	R649 046,10	R649 046,10	0,00	0,00	1	Tender	80/20	No	No	No

11. LOGISTICS, DISPOSAL AND RISK MANAGEMENT

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, vendor performance, maintenance and contract administration as well as provide for an effective method of disposal and letting of assets which is inclusive of redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risk in the SCM system.

11.1 Inventory Control

The stock take for the 2025/26 financial year took place on 30 June to 01 July 2026. The value was recorded at R6 237 976.

11.2 Placing of orders

Procurement below R30 000 is currently handled by the relevant departments by obtaining their own quotations but are processed centrally at the SCM unit. It is recommended that procurement be centralised and form part of the supply chain management unit.

11.3 Receiving and distribution of goods

The receipt and issuing of goods should be recorded timely. The way goods are currently distributed should however be reconsidered taking the cost involved into account.

11.4 Vendor performance, maintenance and contract administration

Vendor performance is monitored on a monthly basis however some problems are not promptly addressed despite various everts by the SCM unit to inform user departments about their responsibilities in this regard. However, the administration and management thereof will receive the necessary attention for improvement. Contract administration and management remains a challenge.

OVERALL PERFORMANCE SUMMARY		
Total Active Contracts	175	Suppliers actively evaluated
Total Evaluations Conducted	2276	Monthly performance reviews
Briefing Sessions Needed	35	require improvement action (1.5%)
Not Utilized (No Activity)	964	No service needed
Contracts Completed	57	Contracts ended during period
Overall Pass Rate	96,4%	of active contracts passed

MONTHLY PERFORMANCE BREAKDOWN						
Month	Passed	Briefing Needed	Not Utilized	Completed	Total	Pass Rate
Jul'25	60	1	71	0	132	98,4%
Aug'25	75	2	64	4	145	97,4%
Sep'25	73	3	73	9	158	96,1%
Oct'25	74	3	77	12	166	96,1%
Nov'25	82	3	73	16	174	96,5%
Dec'25	92	0	67	27	186	100,0%
Jan'26	66	4	94	32	196	94,3%
Feb'26	74	4	95	35	208	94,9%
Mar'26	81	1	87	45	214	98,8%
Apr'26	78	3	90	51	223	96,3%
May'26	78	3	97	52	232	96,3%
Jun'26	99	8	76	57	242	92,5%

 Overall Performance: Strong pass rate of 96.4% across all active evaluations during FY 2025/2026.

 Priority Supplier: Sibakulu Trading required 9 briefing sessions (only 40% pass rate) - recommend contract review.

12.RECOMMENDATION

1. That Council takes cognisance of the report.
2. That the report be made public in accordance with section 21A of the Municipal Systems Act.